



SAMPLE – ARP H8F Quarterly Progress Report (QPR)

1. Project Status

- Not Started
- Less than or equal to 50% Complete
- Greater than 50% and Less than 100% Complete
- Completed

Overall Project Status should be consistent with activity status in Questions 2a-2e.

2. Please provide a status update and describe success and lessons learned on the activities supported with this funding in the following areas consistent with the HRSA-approved H8F Award Submission. For each category selected in the H8F Award Submission, identify what activities have been completed, are in progress, and/or are planned with this funding: (check all that apply)

2a. COVID-19 Vaccination Capacity Status - Check one:

- Completed
- In Progress
- Planned
- N/A

Describe activities in **funded award categories**. If activities under a category are in different stages, add headers such as “completed” or “planned”.

Completed: ABC Health Center purchased an Ultra-Low Temp Freezer for Pfizer storage to help with storage capacity and inventory control. We updated our systems and procedures as booster eligibility recommendations were revised several times.
In Progress: ABC Health Center is offering vaccinations at all 3 health centers sites.
Planned: Additional community engagement on vaccine acceptance through collaborations with local news media and other agencies.

2b. COVID-19 Response and Treatment Capacity Status - Check one:

- Completed
- In Progress
- Planned
- N/A

TIP: Include successes/lessons learned as applicable.

Completed: Two dedicated testing sites re-opened in early January to meet increased demand and then scaled back in late February as demand decreased. The health center’s Community Engagement team participated in three community events where they distributed resource bags with educational materials in English and Spanish. **In Progress and Planned:** Outreach and education to patients and community members who may be at risk of COVID exposure is ongoing. Funding from this grant allows us to continue purchasing supplies to prevent COVID transmission, including PPE, hand sanitizer, etc. **Success/Lesson Learned:** We hired 2.0 FTE MAs to assist with testing and treatment. We attribute this success in hiring to our previous investment in an HR Manager.

2c. Maintaining and Increasing Capacity Status - Check one:

- Completed
- In Progress
- Planned
- N/A

Mark “N/A” if a category is not in your approved budget.

2d. Recovery and Stabilization Status - Check one:

- Completed
- In Progress
- Planned
- N/A

In Progress and Planned: ABC Health Center is developing systems and staffing to recover from the pandemic. This includes optimizing existing E H R tools and developing a recruitment plan. We are also providing additional supportive enabling services to help connect patients with care they need, whether directly provided by the health center or through facilitating access to other services and agencies. We actively use population health and social determinants to inform our services.

2e. Infrastructure: Minor Alteration/Renovation (A/R), Mobile Units, and Vehicles Status - Check one:

- Completed
- In Progress
- Planned
- N/A

You must include updates for EACH Minor A&R project.

Completed: Project #12345, ABC Health Center purchased 16 new exam tables and hired an architect for the Macon site. **In Progress: Project #22245** The health center met with an architect to create designs and plans for the alteration and renovation of our Riverside site. We've ordered and are awaiting delivery of supplies and equipment necessary for the completion of the minor A/R project.

3. Are the implemented or planned activities described above and associated uses of the funds consistent with your approved H8F Award Submission?

- Yes
- No

If 'No', please describe. For changes that impact your approved budget, provide detail by cost category.

New equipment purchases require HRSA prior approval. Contact your Investment Oversight Advisor (IOA) about submitting a budget modification.

We had 1 vaccine refrigerator in our Equipment cost category, however, due to some cost savings under Personnel and Fringe, we plan on ordering 3 vaccine refrigerators.

4. Are there or do you anticipate any issues or barriers in the use of the funding and/or implementing the planned activities consistent with your approved H8F Award Submission?

- Yes
 No

If 'Yes', please describe.

1. Staff outages due to COVID impacted our overall workforce, making operations very challenging.
2. One of our projects to increase capacity, installing new telephones for all sites with outdated devices, has been stalled due to supply chain issues affecting delivery of the equipment. Supply chain backlogs are also impacting our A/R project.

Final Performance Narrative

1. Is this your final report?

- Yes
 No

When Question 1 and all activities in Question 2 are “completed,” you must include a comprehensive Final Report Narrative summarizing the entire project.

2. Performance Narrative: