

DGIS USER GUIDE

Part 3: Program Specific Measures

Version 1.1 – Updated 02/28/2022

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Note: The DGIS User Guide is split into four separate documents.

- DGIS User Guide Part 1 contains the User Guide Instructions and DGIS Overview
- DGIS User Guide Part 2 contains the Financial Forms, Domain Specific Measures, and Other Data Elements
- DGIS User Guide Part 3 contains Program Specific Measures
- DGIS User Guide Part 4 contains the DGIS User Guide Key Terms Definitions

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORMS

On the **Emergency Medical Services for Children** forms, grantees provide details to assess use of National Emergency Medical Services Information System (NEMSIS) data, pediatric care coordination, use of pediatric-specific equipment, pediatric medical emergencies, pediatric traumatic emergencies, inter-facility transfer guidelines, inter-facility transfer agreements, and permanence of EMSC. Data provided by the grantee will support the below areas.

1. EMS agencies in the state/territory that have a designated individual who coordinates pediatric emergency care. EMS agencies have a process requiring EMS providers to physically demonstrate the correct use of pediatric-specific equipment.
2. Gradually increase the percentage of hospitals recognized as part of a standardized statewide, territorial, or regional program to stabilize and manage pediatric medical emergencies.
3. Ensure that hospitals in the state/territory have written interfacility transfer guidelines and agreements covering pediatric patients.
4. Increase the number of states/territories that have established the permanence of EMSC.
5. In the future, integrate into existing EMS or hospital/healthcare facility statutes/regulations.

APPLICABLE REPORT TYPES

Figure 1: Emergency Medical Services for Children Forms

Emergency Medical Services for Children Forms			
Applicable Forms	Report Types		
	NCPR	NCC	PPER
EMSC 1 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 2 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 3 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 4 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 5 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 6 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 7 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 8 - Emergency Medical Services for Children Forms	✓	✓	✓
EMSC 9 - Emergency Medical Services for Children Forms	✓	✓	✓

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 1

FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 01 DETAIL SHEET

The following information is under the **Emergency Medical Services for Children 01 Detail Sheet**. The grantee may expand the accordion menu to view the details:

1. EMSC 01 – Submission of NEMSIS-compliant Version 3.x or Higher Data
2. Goal
3. Level
4. Domain
5. Definition
6. HRSA Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 2: Emergency Medical Services for Children 01: Detail Sheet

Emergency Medical Services for Children (EMSC 1)	
▶ DG0000 Due In: 96 Days Status: Not Started	
▶ Resources	
▼ EMSC 01 Detail Sheet	
EMSC 01 - Submission of NEMSIS compliant version 3.X or higher data	The degree to which EMS agencies submit NEMSIS compliant version 3.X or higher data to the State EMS Office.
Goal	By 2018, baseline data will be available to assess the number of EMS agencies in the state/territory that submit National Emergency Medical Services ... Show more
Level	Grantee
Domain	Emergency Medical Services for Children
Definition	Numerator: The number of EMS agencies in the state/territory that submit NEMSIS version 3.X or higher compliant patient care data to the State ... Show more
HRSA Strategic Objective	Improve Access to Quality Health Care and Services by strengthening health systems to support the delivery of quality health services. Improve ... Show more
Grantee Data Sources	State EMS Offices
Significance	Access to quality data and effective data management play an important role in improving the performance of an organization's health care systems ... Show more

ANNUAL PERFORMANCE TARGETS

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100. (NOTE: This is a required field.)
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 3: Emergency Medical Services for Children 01: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – SUBMISSION OF NEMESIS-COMPLIANT VERSION 3.X OR HIGHER DATA

1. *Current Process*: Which statement best describes your current status? In this section, the grantee may select one option from 0 to 5. (NOTE: If the grantee selects option 0 or 1, then the *Numerator* and *Denominator* of the EMS Agencies in the state/territory that submits NEMESIS section will remain locked and can only be unlocked if the grantee selects one option from 2–5.

Figure 4: Emergency Medical Services for Children 01– Data Collection for Detail Sheet – Submission of NEMSIS-compliant Version 3.x or Higher Data

II. Data Collection for Detail Sheet - Submission of NEMSIS compliant version 3.X or higher data

Current Progress - Which statement best describes your current status?

- 0 - Our State EMS Office has not yet transitioned to NEMSIS compliant version 3.X or higher or higher.
- 1 - Our State EMS Office intends to transition to NEMSIS version 3.X or higher compliant patient care data to submit to NEMSIS TAC by or before 2021.
- 2 - Our State EMS Office submits NEMSIS version 3.X or higher compliant patient care data to NEMSIS TAC with less than 10% of EMS agencies reporting.
- 3 - Our State EMS Office submits NEMSIS version 3.X or higher compliant patient care data to NEMSIS TAC with at least 10% and less than 50% of the EMS agencies reporting.
- 4 - Our State EMS Office submits NEMSIS version 3.X or higher compliant patient care data to NEMSIS TAC with at least 50% and less than 80% of the EMS agencies reporting.
- 5 - Our State EMS Office submits NEMSIS version 3.X or higher compliant patient care data to NEMSIS TAC with at least 80% of the EMS agencies reporting.

EMS AGENCIES IN THE STATE/TERRITORY THAT SUBMIT NEMSIS

In this section, the grantee may populate the below fields:

1. **Numerator** (required): Enter an integer from 0–999,999 (the number of EMS agencies in the state/territory that submit National Emergency Medical Services Information System (NEMSIS) version 3.X or higher compliant patient care data to the State Emergency Medical Services Office for all 911-initiated EMS activations).
2. **Denominator** (required): Enter an integer from 0–999,999 (the total number of EMS agencies in the state/territory actively responding to 911 requests for assistance).

Figure 5: 265: Emergency Medical Services for Children 01: EMS Agencies in the State/Territory that Submit NEMSIS

EMS Agencies in the state/territory that submit NEMSIS

Numerator
(The number of EMS agencies in the state/territory that submit National Emergency Medical Services Information System (NEMSIS) version 3.X or higher compliant patient care data to the State Emergency Medical Services Office for all 911 initiated EMS activations)

10

Denominator
(Total number of EMS agencies in the state/territory actively responding to 911 requests for assistance.)

50

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, EMS Agencies in the State/Territory that Submits NEMSIS.

Figure 6: Emergency Medical Services for Children 01: Annual Performance Indicator

III. Annual Performance Indicator	
■ This indicator is calculated based on the information provided in Section 2.	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20

COMMENTS

The grantee may provide additional comments here.

Figure 7: Emergency Medical Services for Children 01: Comments

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantees may update the objectives for future years in Section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 2

FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 02 DETAIL SHEET

The following information is under the **Emergency Medical Services for Children 02 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 02 – Pediatric Emergency Care Coordination
2. Goal
3. Level
4. Domain
5. Definition
6. HRSA Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 8: Emergency Medical Services for Children 02: Detail Sheet

Emergency Medical Services for Children (EMSC 2)

DG0000 Due In: 96 Days | Status: Not Started

Resources [↗](#)

EMSC 02 Detail Sheet

EMSC 02 - Pediatric Emergency Care Coordination	The percentage of EMS agencies in the state/territory that have a designated individual who coordinates pediatric emergency care.
Goal	By 2020, 30% of EMS agencies in the state/territory have a designated individual who coordinates pediatric emergency care. By 2023, 60% of EMS ... Show more
Level	Grantee
Domain	Emergency Medical Services for Children
Definition	Numerator: The number of EMS agencies in the state/territory that score a '3' on a 0-3 scale. Denominator: Total number of EMS agencies in the ... Show more
HRSA Strategic Objective	Strengthen the Health Workforce
Grantee Data Sources	Survey of EMS agencies
Significance	The Institute of Medicine (IOM) report "Emergency Care for Children: Growing Pains" (2007) recommends that EMS agencies and emergency departments ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide *Targets (%)* for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 9: Emergency Medical Services for Children 02: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – PEDIATRIC EMERGENCY CARE COORDINATION

Please select number 3 to enable the *Numerator* and *Denominator* fields. In this section, the grantee may select one option from 0-3.

Note the following requirements and additional information before completing this section:

- If the grantee selects option 0 or 2, then the *Numerator* and *Denominator* of the section entitled, EMS Agencies in the state/territory that have a designated individual who coordinates pediatric emergency care, will remain locked.
- The *Numerator* and *Denominator* will unlock only after the user selects from option number 3.

EMS AGENCIES IN THE STATE/TERRITORY THAT HAVE A DESIGNATED INDIVIDUAL WHO COORDINATES PEDIATRIC EMERGENCY CARE (REQUIRED)

In this section, the grantee must populate the below fields.

1. *Numerator*: Enter an integer from 0–999,999 (the total number of EMS agencies in the state/territory that score a 3 on a 0–3 scale).
2. *Denominator*: Enter an integer from 0–999,999 (the total number of EMS agencies in the state/territory that provided data).

Figure 10: Emergency Medical Services for Children 02: EMS Agencies in the state Agencies in the state/territory that have a designated individual who coordinates pediatric emergency care

EMS Agencies in the state/territory that have a designated individual who coordinates pediatric emergency care	
Numerator (The number of EMS agencies in the state/territory that score a '3' on a 0-3 scale.)	10
Denominator (Total number of EMS agencies in the state/territory that provided data.)	20

RESPONSE RATE (REQUIRED)

1. *Numerator*: Enter an integer from 0–999,999 (the total number of responding hospitals).
2. *Denominator*: Enter an integer from 0–999,999 the total number of hospitals in your state or territory).
3. *Outcome (%)*: This section will be automatically populated from the data entered in the *Numerator* and *Denominator*.

Figure 11: Emergency Medical Services for Children 02: Response Rate

Response Rate	
★ Numerator (Total number of responding hospitals.)	10
★ Denominator (Total number of hospitals in your state or territory.)	25
Outcome (%)	40

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, EMS Agencies in the State/Territory that Submits NEMSIS.

Figure 12: Emergency Medical Services for Children 02: Annual Performance Indicator

III. Annual Performance Indicator	
■ This indicator is calculated based on the information provided in Section 2.	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS

The grantee may provide additional comments here.

Figure 13: Emergency Medical Services for Children 02: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 3


FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 03 DETAIL SHEET

The following information is under the **Emergency Medical Services for Children 03 Detail Sheet**. The grantee may expand the accordion menu to view the following details:


1. EMSC 03 – Use of Pediatric-specific Equipment
2. Goal
3. Level
4. Domain
5. Definition
6. HRSA Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 14: Emergency Medical Services for Children 03: Detail Sheet

 **Emergency Medical Services for Children (EMSC 3)**

▶ DG000

Due In: 96 Days | Status: Not Started

▶ Resources 

▼ **EMSC 03 Detail Sheet**

EMSC 03 - Use of pediatric-specific equipment	The percentage of EMS agencies in the state/territory that have a process or plan that requires EMS providers to physically demonstrate the correct ... Show more
Goal	By 2020, 30% of EMS agencies will have a process that requires EMS providers to physically demonstrate the correct use of pediatric-specific ... Show more
Level	Grantee
Domain	Emergency Medical Services for Children

Definition	Numerator: The number of EMS agencies in the state/territory that score a '6' or more on a 0-12 scale. Denominator: Total number of EMS agencies ... Show more
HRSA Strategic Objective	Goal I: Improve Access to Quality Health Care and Services (by improving quality) or; Goal II: Strengthen the Health Workforce
Grantee Data Sources	Survey of EMS agencies
Significance	The Institute of Medicine (IOM) report "Emergency Care for Children: Growing Pains" reports that because EMS providers rarely treat seriously ill or ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 15: Emergency Medical Services for Children 03: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – USE OF PEDIATRIC-SPECIFIC EQUIPMENT

In this section, the grantee may answer the following questions and indicate the frequency for each skill level below using the following rubric:

1. 0: Less frequency than once every two years
2. 1: At least once every two years
3. 2: At least once per year
4. 4: Two or more times per year

EMS AGENCY METHODS – FREQUENCY

In this section, the grantee may select one option from 0, 1, 2, and 4. If the grantee selects option 0, 1, or 2, then the *Numerator* and *Denominator* of the section, EMS Agencies in the State/Territory that Have a Designated Individual Who Coordinates Pediatric Emergency Care, will remain locked. The

Numerator and Denominator will become unlocked only if the grantee selects option 4.

Figure 16: Emergency Medical Services for Children 03: Data Collection Sheet – Use of Pediatric-Specific Equipment

II. Data Collection for Detail Sheet - Use of Pediatric Specific Equipment

Indicate the frequency for each skill level below using the following rubric: 0 (Less frequency than once every two years), 1 (At least once every two years), 2 (At least once per year), and 4 (Two or more times per year).

EMS Agency Methods - Frequency

Please select "4" to enable the numerator and denominator fields below

Please select "4" to enable the numerator and denominator fields below

Please select "4" to enable the numerator and denominator fields below

Total

12

EMS AGENCIES IN THE STATE/TERRITORY THAT HAVE A DESIGNATED INDIVIDUAL WHO COORDINATES PEDIATRIC EMERGENCY CARE

In this section, the grantee must populate the below fields.

1. *Numerator* (required): Enter an integer from 0–999,999 (the number of EMS agencies in the state/territory that score a 6 or more on a 0–12 scale).
2. *Denominator* (required): Enter an integer from 0–999,999 (the total number of EMS agencies in the state/territory that provided data).

Figure 17: Emergency Medical Services for Children 03: EMS Agencies in the State/Territory that Demonstrate the Correct Use of Pediatric-Specific Equipment

EMS Agencies in the state/territory that demonstrate the correct use of pediatric-specific equipment

Numerator
(The number of EMS agencies in the state/territory that score a '6' or more on a 0-12 scale.)

10

Denominator
(Total number of EMS agencies in the state/territory that provided data.)

20

RESPONSE RATE (REQUIRED)

In this section, the grantee must populate the below fields.

1. *Numerator*: Enter an integer from 0–999,999 (the total number of responding hospitals).
2. *Denominator*: Enter an integer from 0–999,999 (the total number of hospitals in your state or territory).
3. *Outcome (%)*: This section will be automatically populated from section 2, EMS Agencies in the State/Territory That Demonstrate the Correct Use of Pediatric-Specific Equipment.

Figure 18: Emergency Medical Services for Children 03: Response Rate

Response Rate	
★ Numerator (Total number of responding hospitals.)	10
★ Denominator (Total number of hospitals in your state or territory.)	25
Outcome (%)	40

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, EMS Agencies in the State/Territory that Submit NEMSIS.

Figure 19: Emergency Medical Services for Children 03: Annual Performance Indicator

III. Annual Performance Indicator	
<p>■ This indicator is calculated based on the information provided in Section 2.</p>	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS

The grantee may provide additional comments here.

Figure 20: Emergency Medical Services for Children 03: COMMENTS

The image shows a screenshot of a form titled "COMMENTS". The form has a large, empty text input area. In the bottom-left corner of the input area, there is a character count "0/5000 characters". The form is enclosed in a blue border.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 4


FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 04 DETAIL SHEET


The following information is under the **Emergency Medical Services for Children 04 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 04 – Emergency Department Preparedness
2. Goal
3. Level
4. Domain
5. Definition
6. EMSC Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 21: Emergency Medical Services for Children 04: Detail Sheet

 **Emergency Medical Services for Children (EMSC 4)**

▶ DG000
Due In: 93 Days | Status: Not Started

▶ Resources 

▼ **EMSC 04 Detail Sheet**

EMSC 04 - Emergency Department Preparedness	The percent of hospitals with an Emergency Department (ED) recognized through a statewide, territorial or regional standardized program that are able to ... Show more
Goal	By 2022: 25% of hospitals are recognized as part of a statewide, territorial, or regional standardized program that are able to stabilize and/or ... Show more
Level	Grantee
Domain	Emergency Medical Services for Children
Definition	Numerator: Number of hospitals with an ED that are recognized through a statewide, territorial or regional standardized program that are able to ... Show more

EMSC Strategic Objective	Ensure the operational capacity and infrastructure to provide pediatric emergency care. Develop a statewide, territorial, or regional program ... Show more
Grantee Data Sources	This performance measure will require grantees to determine how many hospitals participate in their facility recognition program (if the state has a ... Show more
Significance	The performance measure emphasizes the importance of the existence of a standardized statewide, territorial, or regional system of care for children ... Show more

ANNUAL PERFORMANCE TARGETS

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100. This is a required field.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 22: Emergency Medical Services for Children 04: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	15

DATA COLLECTION FOR DETAIL SHEET – EMERGENCY DEPARTMENT PREPAREDNESS

1. Indicate the Degree to which a Facility Recognition Program for Pediatric Medical Emergencies Exists (required): In this section, the grantee must select one option from 0, 1, 2, 3, 4, and 5. If the grantee selects options 0, 1, 2, 3, or 4, then the *Numerator* and *Denominator* of the section called Hospitals with an Emergency Department (ED) that manage pediatric medical emergencies will remain locked. Only if the grantee selects option 5 will the *Numerator* and *Denominator* become unlocked.

Figure 23: Emergency Medical Services for Children 04: Data Collection for Detail Sheet – Emergency Department Preparedness

II. Data Collection for Detail Sheet - Emergency Department Preparedness	
<p>Indicate the degree to which a facility recognition program for pediatric medical emergencies exist</p> <p><input type="radio"/> 0 - No progress has been made towards developing a statewide, territorial, or regional program that recognizes hospitals that are able to stabilize and/or manage pediatric medical emergencies</p> <p><input type="radio"/> 1 - Research has been conducted on the effectiveness of a pediatric medical facility recognition program (i.e., improved pediatric outcomes) and/or developing a pediatric medical facility recognition program has been discussed by the EMSC Advisory Committee and members are working on the issue.</p> <p><input type="radio"/> 2 - Criteria that facilities must meet in order to receive recognition as being able to stabilize and/or manage pediatric medical emergencies have been developed.</p> <p><input type="radio"/> 3 - An implementation process/plan for the pediatric medical facility recognition program has been developed.</p> <p><input type="radio"/> 4 - The implementation process/plan for the pediatric medical facility recognition program has been piloted.</p> <p><input checked="" type="radio"/> 5 - At least one facility has been formally recognized through the pediatric medical facility recognition program.</p>	

HOSPITALS WITH AN EMERGENCY DEPARTMENT (ED) THAT MANAGE PEDIATRIC MEDICAL EMERGENCIES (REQUIRED)

In this section, the grantee must populate the below fields.

1. **Numerator:** This is the number of hospitals with an ED that is recognized through a statewide, territorial, or regional program and that are able to stabilize and/or manage pediatric medical emergencies. Enter an integer from 0–999,999.
2. **Denominator:** This is the total number of hospitals with an ED in the state/territory. Enter an integer from 0–999,999.

Figure 24: Emergency Medical Services for Children 04: Hospitals with an Emergency Department (ED) that manage pediatric medical emergencies

Hospitals with an Emergency Department (ED) that manage pediatric medical emergencies	
<p>Numerator <i>(Number of hospitals with an ED that are recognized through a statewide, territorial or regional program that are able to stabilize and/or manage pediatric medical emergencies.)</i></p>	<input type="text" value="10"/>
<p>Denominator <i>(Total number of hospitals with an ED in the State/Territory.)</i></p>	<input type="text" value="20"/>

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Hospitals with an Emergency Department (ED) that Manage Pediatric Medical Emergencies Exist.

Figure 25: Emergency Medical Services for Children 04: Annual Performance Indicator

III. Annual Performance Indicator	
■ This indicator is calculated based on the information provided in Section 2.	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS (OPTIONAL)

The grantee may provide additional comments here.

Figure 26: Emergency Medical Services for Children 04: COMMENTS

COMMENTS
<div style="border: 1px solid #ccc; height: 150px; width: 100%;"></div>
0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 5


FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 05 DETAIL SHEET


The following information is under the **Emergency Medical Services for Children 05 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 05 – Standardized System for Pediatric Trauma
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. EMSC Strategic Objective
8. Grantee Data Sources
9. Significance

Figure 27: Emergency Medical Services for Children 05: Detail Sheet

 **Emergency Medical Services for Children (EMSC 5)**

▶ DG000 Due In: 93 Days | Status: Not Started

▶ Resources 

▼ **EMSC 05 Detail Sheet**

EMSC 05 - Standardized System for Pediatric Trauma	The percent of hospitals with an Emergency Department (ED) recognized through a statewide, territorial or regional standardized system that are able to ... Show more
Performance Measure	The percent of hospitals recognized through a statewide, territorial or regional standardized system that are able to stabilize and/or manage ... Show more
Goal	By 2022: 50% of hospitals are recognized as part of a statewide, territorial, or regional standardized system that recognizes hospitals that are able to ... Show more
Level	Grantee
Domain	Emergency Medical Services for Children

Definition	Numerator: Number of hospitals with an ED that are recognized through a statewide, territorial or regional standardized system that are able to ... Show more
EMSC Strategic Objective	Ensure the operational capacity and infrastructure to provide pediatric emergency care. Develop a statewide, territorial, or regional ... Show more
Grantee Data Sources	This performance measure will require grantees to determine how many hospitals participate in their facility recognition program (if the state has a ... Show more
Significance	The performance measure emphasizes the importance of the existence of a standardized statewide, territorial, or regional system of care for children ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 28: Emergency Medical Services for Children 05: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – STANDARDIZED SYSTEM FOR PEDIATRIC TRAUMA (REQUIRED)

1. Indicate the degree to which a standardized system for pediatric traumatic emergencies exists. In this section, the grantee may select one option from 0, 1, 2, 3, 4 and 5.

Note the following requirements before completing this section:

- If the grantee selects option 0, 1, 2, 3, or 4, then the *Numerator* and *Denominator* of the section entitled Hospitals with an Emergency Department (ED) that manage pediatric traumatic emergencies will remain locked.
- The *Numerator* and *Denominator* will become unlocked only if the grantee selects option 5.

Figure 29: Emergency Medical Services for Children 05: Data Collection for Detail Sheet – Standardized System for Pediatric Trauma

II. Data Collection for Detail Sheet - Standardized System for Pediatric Trauma
<p>Indicate the degree to which a standardized system for pediatric traumatic emergencies exists</p> <p><input type="radio"/> 0 - No progress has been made towards developing a statewide, territorial, or regional system that recognizes hospitals that are able to stabilize and/or manage pediatric traumatic emergencies.</p> <p><input type="radio"/> 1 - Research has been conducted on the effectiveness of a pediatric trauma facility recognition program (i.e., improved pediatric outcomes) and/or developing a pediatric trauma facility recognition program has been discussed by the EMSC Advisory Committee and members are working on the issue.</p> <p><input type="radio"/> 2 - Criteria that facilities must meet in order to receive recognition as a pediatric trauma facility have been developed.</p> <p><input type="radio"/> 3 - An implementation process/plan for the pediatric trauma facility recognition program has been developed.</p> <p><input type="radio"/> 4 - The implementation process/plan for the pediatric trauma facility recognition program has been piloted.</p> <p><input checked="" type="radio"/> 5 - At least one facility has been formally recognized through the pediatric trauma facility recognition program.</p>

HOSPITALS WITH AN EMERGENCY DEPARTMENT (ED) THAT MANAGE PEDIATRIC TRAUMATIC EMERGENCIES (REQUIRED)

In this section, the grantee must populate the below fields.

1. *Numerator*: This is the number of hospitals with an ED that is recognized through a statewide, territorial, or regional program that are able to stabilize and/or manage pediatric medical emergencies. Enter an integer from 0–999,999.
2. *Denominator*: This is the total number of hospitals with an ED in the state/territory. Enter an integer from 0–999,999.

Figure 30: Emergency Medical Services for Children 05: Hospitals with an Emergency Department (ED) that manage pediatric medical emergencies.

Hospitals with an Emergency Department (ED) that manage pediatric medical emergencies	
Numerator <i>(Number of hospitals with an ED that are recognized through a statewide, territorial or regional program that are able to stabilize and/or manage pediatric medical emergencies.)</i>	10
Denominator <i>(Total number of hospitals with an ED in the State/Territory.)</i>	20

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Hospitals with an Emergency Department (ED) That Manage Pediatric Traumatic Emergencies.

Figure 31: Emergency Medical Services for Children 05: Annual Performance Indicator

III. Annual Performance Indicator	
<p><input checked="" type="checkbox"/> This indicator is calculated based on the information provided in Section 2.</p>	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS (OPTIONAL)

The grantee may provide additional comments here.

Figure 32: Emergency Medical Services for Children 05: COMMENTS

COMMENTS
<div style="border: 1px solid #ccc; height: 60px; width: 100%;"></div> <p>0/5000 characters</p>

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 6

FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 06 DETAIL SHEET

The following information is under the **Emergency Medical Services for Children 06 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 06 – Interfacility Transfer Guidelines
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. EMSC Strategic Objective
8. Grantee Data Sources
9. Significance

Figure 33: Emergency Medical Services for Children 06: Detail Sheet

Emergency Medical Services for Children (EMSC 6)

▶ DG000 Due In: 93 Days | Status: Not Started

▶ Resources

Fields with ★ are required.

▼ EMSC 06 Detail Sheet

EMSC 06 - Inter-facility transfer guidelines	The percent of hospitals with an Emergency Department (ED) in the State/Territory that have written inter-facility transfer guidelines that cover ... Show more
Performance Measure	The percentage of hospitals in the State/Territory that have written inter-facility transfer guidelines that cover pediatric patients and that ... Show more
Goal	By 2021: 90% of hospitals in the State/Territory have written inter-facility transfer guidelines that cover pediatric patients and that include ... Show more
Level	Grantee

Domain	Emergency Medical Services for Children
Definition	Numerator: Number of hospitals with an ED that have written inter- facility transfer guidelines that cover pediatric patients and that include ... Show more
EMSC Strategic Objective	Ensure the operational capacity and infrastructure to provide pediatric emergency care Develop written pediatric inter-facility transfer ... Show more
Grantee Data Sources	<ul style="list-style-type: none"> · Surveys of hospitals with an emergency department. · Hospital licensure rules and regulations
Significance	In order to assure that children receive optimal care, timely transfer to a specialty care center is essential. Such transfers are better coordinated ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 34: Emergency Medical Services for Children 06: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – STANDARDIZED SYSTEM FOR PEDIATRIC TRAUMA (REQUIRED)

In this section, the grantee must populate the below fields.

1. *Numerator*: This is the number of hospitals with an ED that have written interfacility transfer guidelines that cover pediatric patients and that include specific components of transfer according to the data collected. Enter an integer from 0–999,999.
2. *Denominator*: This is the total number of hospitals with an ED that provided data. Enter an integer from 0–999,999.

Figure 35: Emergency Medical Services for Children 06: Data Collection for Detail Sheet – Standardized System for Pediatric Trauma

II. Data Collection for Detail Sheet - Standardized System for Pediatric Trauma	
<p>★ Numerator (Number of hospitals with an ED that have written inter-facility transfer guidelines that cover pediatric patients and that include specific components of transfer according to the data collected.)</p>	10
<p>★ Denominator (Total number of hospitals with an ED that provided data.)</p>	20

RESPONSE RATE

In this section, the grantee must populate the below fields.

1. **Numerator:** This is the total number of responding hospitals. Enter an integer from 0–999,999
2. **Denominator:** This is the total number of hospitals with an ED in the state or territory. Enter an integer from 0–999,999
3. **Outcome (%):** This section will be automatically populated from the above fields.

Figure 36: Emergency Medical Services for Children 06: Response Rate

Response Rate	
<p>★ Numerator (Total number of responding hospitals.)</p>	20
<p>★ Denominator (Total number of hospitals in your state or territory.)</p>	40
<p>Outcome (%)</p>	50

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2.

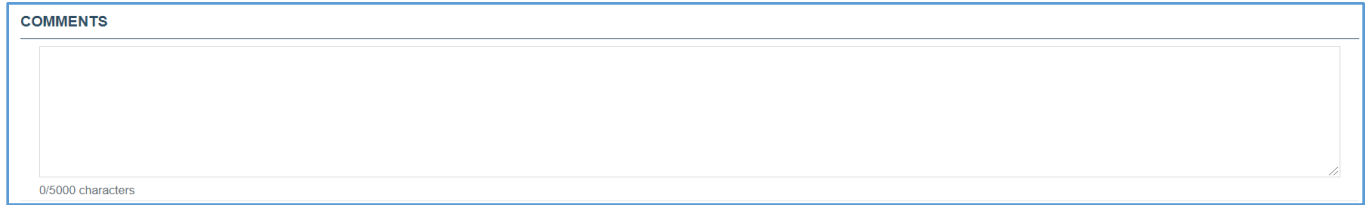
Figure 37: Emergency Medical Services for Children 06: Annual Performance Indicator

III. Annual Performance Indicator	
<p>■ This indicator is calculated based on the information provided in Section 2.</p>	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS

The grantee may provide additional comments here.

Figure 38: Emergency Medical Services for Children 06: COMMENTS



The image shows a screenshot of a web form. At the top left of the form area, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input field. In the bottom-left corner of this input field, the text "0/5000 characters" is displayed in a small, grey font. The entire form area is enclosed in a thin blue border.

FORM-LEVEL RULES AND VALIDATION

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 7

FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 07 DETAIL SHEET

The following information is under the **Emergency Medical Services for Children 07 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 07 – Interfacility Transfer Agreements
2. Goal
3. Level
4. Domain
5. Definition
6. EMSC Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 39: Emergency Medical Services for Children 07: Detail Sheet

Emergency Medical Services for Children (EMSC 7)

▶ DG00
Due In: 93 Days | Status: Not Started

▶ Resources

Fields with ★ are required.

▼
EMSC 07 Detail Sheet

EMSC 07 - Inter-facility transfer agreements	The percent of hospitals with an Emergency Department (ED) in the State/Territory that have written inter-facility transfer agreements that cover ... Show more
Goal	By 2021: 90% of hospitals in the State/Territory have written inter-facility transfer agreements that cover pediatric patients.
Level	Grantee
Domain	Emergency Medical Services for Children

Definition	Numerator: Number of hospitals with an ED that have written inter- facility transfer agreements that cover pediatric patients according to the data ... Show more
EMSC Strategic Objective	Ensure the operational capacity and infrastructure to provide pediatric emergency care. Develop written pediatric inter-facility transfer ... Show more
Grantee Data Sources	<ul style="list-style-type: none"> - Surveys of hospitals with an emergency department. - Hospital licensure rules and regulations
Significance	In order to assure that children receive optimal care, timely transfer to a specialty care center is essential. Such transfers are better coordinated ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**.
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 40: Emergency Medical Services for Children 07: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – STANDARDIZED SYSTEM FOR PEDIATRIC TRAUMA (REQUIRED)

In this section, the grantee must populate the below fields:

1. *Numerator*: This is the number of hospitals with an ED that have written interfacility transfer guidelines that cover pediatric patients and that include specific components of transfer according to the data collected. Enter an integer from 0–999,999.
2. *Denominator*: This is the total number of hospitals with an ED that provided data. Enter an integer from 0–999,999.

Figure 41: Emergency Medical Services for Children 07: Data Collection Sheet – Standardized System for Pediatric Trauma

II. Data Collection for Detail Sheet - Standardized System for Pediatric Trauma	
<p>★ Numerator (Number of hospitals with an ED that have written inter-facility transfer agreements that cover pediatric patients according to the data collected.)</p>	10
<p>★ Denominator (Total number of hospitals with an ED that provided data.)</p>	20

RESPONSE RATE (REQUIRED)

In this section, the grantee must populate the below fields:

1. **Numerator:** This is the total number of responding hospitals. Enter an integer from 0–999,999.
2. **Denominator:** This is the total number of hospitals with an ED in the state or territory. Enter an integer from 0–999,999.
3. **Outcome (%):** This section will be automatically populated from the above fields.

Figure 42: Emergency Medical Services for Children 07: Response Rate

Response Rate	
<p>★ Numerator (Total number of responding hospitals.)</p>	20
<p>★ Denominator (Total number of hospitals in your state or territory.)</p>	40
<p>Outcome (%)</p>	50

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2 (a).

Figure 43: Emergency Medical Services for Children 07: Annual Performance Indicator

III. Annual Performance Indicator	
■ This indicator is calculated based on the information provided in Section 2.	
Budget Period	Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	50

COMMENTS

The grantee may provide additional comments here.

Figure 44: Emergency Medical Services for Children 07: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 8


FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 08 DETAIL SHEET


The following information is under the **Emergency Medical Services for Children 08 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 08 – EMSE Permanence
2. Goal
3. Level
4. Domain
5. Definition
6. EMSC Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 45: Emergency Medical Services for Children 08: Detail Sheet

 **Emergency Medical Services for Children (EMSC 8)**

▶ DG00C
Due In: 93 Days | Status: Not Started

▶ Resources 

▼ **EMSC 08 Detail Sheet**

EMSC 08 - EMSC Permanence	The degree to which the State/Territory has established permanence of EMSC in the State/Territory EMS system.
Goal	To increase the number of States/Territories that have established permanence of EMSC in the State/Territory EMS system.
Level	Grantee
Domain	Emergency Medical Service for Children

Definition	Permanence of EMSC in a State/Territory EMS system is defined as: <ul style="list-style-type: none"> The EMSC Advisory Committee has the required members as per the ... Show more
Strategic Objective	Establish permanence of EMSC in each State/Territory EMS system. Establish an EMSC Advisory Committee within each State/Territory Show more
Grantee Data Sources	Attached data collection form to be completed by grantee.
Significance	Establishing permanence of EMSC in the State/Territory EMS system is important for building the infrastructure of the EMSC Program and is fundamental ... Show more

ANNUAL PERFORMANCE TARGETS

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**.
 - a. *Targets (%)* (Required): Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 46: Emergency Medical Services for Children 08: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	<input type="text"/>
4/1/2019-3/31/2020	<input type="text"/>
4/1/2020-3/31/2021	<input type="text"/>
4/1/2021-3/31/2022	<input type="text"/>

DATA COLLECTION FOR DETAIL SHEET – EMSC PERMANENCE (REQUIRED)

In this section, the grantee must select one option from the dropdown menu—*Yes (1)* or *No (0)*—for all five elements. The total of selections *Yes (1)* or *No (0)* made by the grantee will be reflected in the Annual Performance Score section.

Figure 47: Emergency Medical Services for Children 08: Elements

Element	Yes (1) / No (0)
1. The EMSC Advisory Committee has the required members as per the implementation manual.	Yes
2. The EMSC Advisory Committee has met four or more times during the grant year.	Select one Yes No
3. There is pediatric representation on the EMS Board.	Yes
4. There is a State/Territory mandate requiring pediatric representation on the EMS Board.	Yes
5. There is one full-time EMSC Manager that is dedicated solely to the EMSC Program.	Yes

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, EMSC Performance.

Figure 48: Emergency Medical Services for Children 08: Annual Performance Score

III. Annual Performance Score	
<p>The score is calculated based on the information provided in Section 2.</p>	
Budget Periods	Score
4/1/2020-3/31/2021	11

COMMENTS

The grantee may provide additional comments here.

Figure 49: Emergency Medical Services for Children 08: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

EMERGENCY MEDICAL SERVICES FOR CHILDREN FORM 9


FORM INSTRUCTIONS

EMERGENCY MEDICAL SERVICES FOR CHILDREN 09 DETAIL SHEET


The following information is under the **Emergency Medical Services for Children 09 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. EMSC 09 – Integration of EMSC Priorities
2. Goal
3. Level
4. Domain
5. Definition
6. EMSC Strategic Objective
7. Grantee Data Sources
8. Significance

Figure 50: Emergency Medical Services for Children 09: Detail Sheet

 **Emergency Medical Services for Children (EMSC 9)**

▶ DG000
Due In: 93 Days | Status: Not Started

▶ Resources 

▼ **EMSC 09 Detail Sheet**

EMSC 09 - Integration of EMSC priorities	The degree to which the State/Territory has established permanence of EMSC in the State/Territory EMS system by integrating EMSC priorities into ... Show more
Goal	By 2027, EMSC priorities will have been integrated into existing EMS or hospital/healthcare facility statutes/regulations.
Level	Grantee
Domain	Emergency Medical Services for Children
Definition	Priorities: The priorities of the EMSC Program include the following: 1. EMS agencies are required to submit NEMSIS compliant data to the ... Show more

Strategic Objective	Establish permanence of EMSC in each State/Territory EMS system.
Grantee Data Sources	Attached data collection form to be completed by grantee.
Significance	Establishing permanence of EMSC in the State/Territory EMS system is important for building the infrastructure of the EMSC Program and is fundamental ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Targets (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 51: Emergency Medical Services for Children 09: Annual Performance Targets

I. Annual Performance Targets	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Targets (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

DATA COLLECTION FOR DETAIL SHEET – EMSC PERMANENCE (REQUIRED)

In this section, the grantee may select one option from the dropdown menu—*Yes (1)* or *No (0)*—for all five elements. The total *Yes (1)* or *No (0)* selections made by the grantee will be reflected in the Annual Performance Score section.

Figure 52: Emergency Medical Services for Children 09: Data Collection for Detail Sheet -EMSC Performance

II. Data Collection for Detail Sheet - EMSC Permanence	
<p>■ Using a response of Yes (1) or No (0), indicate the elements that your grant program has established to promote permanence of EMSC in the State/Territory EMS system</p>	
Element	Yes (1) / No (0)
1. There is a statute/regulation that requires the submission of NEMSIS compliant data to the state EMS office.	Yes
2. There is a statute/regulation that assures an individual is designated to coordinate pediatric emergency care.	Select one Yes No
3. There is a statute/regulation that requires EMS providers to physically demonstrate the correct use of pediatric-specific equipment.	Yes
4. There is a statute/regulation for a hospital recognition program for identifying hospitals capable of dealing with pediatric medical emergencies.	Yes
5. There is a statute/regulation for a hospital recognition system for identifying hospitals capable of dealing with pediatric traumatic emergencies.	Yes
6. There is a statute/regulation for written inter-facility transfer guidelines that cover pediatric patients and include specific components of transfer.	Yes
7. There is a statute/regulation for written inter-facility transfer agreements that cover pediatric patients.	Yes
8. There is a statute/regulation for pediatric on-line medical direction for ALS and BLS pre-hospital provider agencies.	Yes
9. There is a statute/regulation for pediatric off-line medical direction for ALS and BLS pre-hospital provider agencies.	Yes
10. There is a statute/regulation for pediatric equipment for BLS and ALS patient care units.	Yes
11. There is a statute/regulation for the adoption of requirements for continuing pediatric education prior to recertification/relicensing of BLS and ALS providers.	Yes

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, EMSC Permanence.

Figure 53: Emergency Medical Services for Children 09: Annual Performance Score

III. Annual Performance Score	
■ The score is calculated based on the information provided in Section 2.	
Budget Periods	Score
4/1/2020-3/31/2021	11

COMMENTS

The grantee may provide additional comments here.

Figure 54: Emergency Medical Services for Children 09: COMMENTS

COMMENTS
<div style="border: 1px solid #ccc; height: 150px; width: 100%;"></div>
0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

FAMILY TO FAMILY FORM

On the **Family to Family** forms, the grantees provide details on increasing the number of families with CSHCN and providers receiving needed health and related information, training, and education opportunities to partner in decision making and be satisfied with services they receive.

APPLICABLE REPORT TYPES

Figure 55: Family to Family Form

Family to Family Form			
Applicable Forms	Report Types		
	NCPR	NCC	PPER
Family to Family Form	✓	✓	✓

FAMILY TO FAMILY FORM


FORM INSTRUCTIONS

FAMILY TO FAMILY DETAIL SHEET


The following information is under the **Family to Family Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Goal
2. Measure
3. Definition
4. Benchmark Data Sources
5. Grantee Data Sources
6. Significance

Figure 56: Family to Family: Detail Sheet

 **Family to Family**

▶ DG0000 Due In: 16 Days | Status: Not Started

▶ Resources 

▼ **Family to Family Detail Sheet**

GOAL	To increase the number of families with CSHCN receiving needed health and related information, training, and/or education opportunities in order to ... Show more
MEASURE	The percent of families with CSHCN that have been provided information, education and/or training by Family-to-Family Health Information Centers.
DEFINITION	Numerator: The total number of families with CSHCN in the State that have been provided information, education, and/or training from ... Show more
BENCHMARK DATA SOURCES	Related to Objective MICH-31: Increase the proportion of children with special health care needs who receive their care in family-centered ... Show more
GRANTEE DATA SOURCES	Progress reports from Family-To-Family Health Care Information and Education Centers, National Survey for Children's Health (NSCH), Title V ... Show more
SIGNIFICANCE	The last decade has emphasized the central role of families as informed consumers of services and participants in policy-making activities. Research ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Objectives (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 57: Family to Family: Annual Performance Objectives

I. Annual Performance Objectives	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Objectives (%)
6/1/2018-5/31/2019	
6/1/2019-5/31/2020	
6/1/2020-5/31/2021	
6/1/2021-5/31/2022	25

DATA COLLECTION FOR DETAIL SHEET – F2F 1 (REQUIRED)

In this section, the grantee must answer the following questions:

1. *Providing Information, Education, and/or Training*: This is the number of families in the state with children who have special health needs (CSHN) as reported by the National Survey of Children's Health. Enter an integer from 0–999,999.

Figure 58: Family to Family: PROVIDING INFORMATION, EDUCATION, AND/OR TRAINING

II. Data Collection for Detail Sheet - F2F1	
A. PROVIDING INFORMATION, EDUCATION, AND/OR TRAINING	
The number of families in the state with children with special health needs (CSHN) as reported by the National Survey of Children's Health	<input type="text" value="50"/> Denominator

2. *Total Number of Families Served/Trained*: Enter an integer from 0–999,999.

Figure 59: Family to Family: The total number of families served is based solely on “one-to-one” service conducted by F2F

1. The total number of families served is based solely on "one-to-one" service conducted by the F2F	
Total number of families served/trained	<input type="text" value="50"/> Numerator

3. Of the total number of families served/trained, how many families identified themselves as the following ethnicities?
 - a. *Hispanic*: Enter an integer from 0–999,999.
 - b. *Non-Hispanic*: Enter an integer from 0–999,999.
 - c. *Unknown*: Enter an integer from 0–999,999.
 - d. *Total*: This will be automatically calculated as sum of all the above fields.

NOTE: The value of the *Total* field should match the total number of families served/trained. If it does not match, the system will show an error.

Figure 60: Family to Family: Of the total number of families served/trained, how many families identified themselves as Ethnicity

Of the total number of families served/trained, how many families identified themselves as Ethnicity	
Hispanic	20
Non-Hispanic	20
Unknown	10
Total	50

4. Of the total number of families served/trained, how many families identified themselves as one of the following races?
 - a. *White*: Enter an integer from 0–999,999.
 - b. *Black or African American*: Enter an integer from 0–999,999.
 - c. *Asian*: Enter an integer from 0–999,999.
 - d. *Native Hawaiian or Pacific Islander*: Enter an integer from 0–999,999.
 - e. *Native American/American Indian or Alaskan Native*: Enter an integer from 0–999,999.
 - f. *Some Other race*: Enter an integer from 0–999,999.
 - g. *Multiple Races*: Enter an integer from 0–999,999.
 - h. *Unknown*: Enter an integer from 0–999,999.
 - i. *Total*: Enter an integer from 0–999,999.

NOTE: The value of the *Total* field should match the total number of families served/trained; if it does not match, the system will show an error.

Figure 61: Family to Family: Of the total number of families served/trained, how many families identified themselves as Race

Of the total number of families served/trained, how many families identified themselves as Race	
White	5
Black or African American	5
Asian	5
Native Hawaiian or Pacific Islander	5
Native American/American Indian or Alaskan Native	5
Some other race	5
Multiple Races	10
Unknown	10
Total	50

INSTANCES OF SERVICE/TRAINING (REQUIRED)

In this section, the grantee must answer provide the following information:

1. *Total Instances of Service/Training Provided*: Enter an integer from 0–999,999.

Note the following information before completing this section:

- This will be a duplicated count.
- The value of the Total field should be greater than or equal to the *Total Number of Families Served/Trained*. If it is not, the system will show an error.

Figure 62: Family to Family: Instances of Service/Training

Instances of Service/Training	
Total instances of service/training provided <i>(This will be a duplicated count)</i>	50

2. *Of the total Instances of service, how many provided Individualized Assistance?*: This includes one-on-one instruction, consultation, counseling, case management and mentoring. Enter an integer from 0–999,999.
3. *Basic Contact Information and Referrals*: Enter an integer from 0–999,999.
4. *Group Training Opportunities*: Enter an integer from 0–999,999.
5. *Meetings/Conferences and Public Events*: This includes outreach events and presentations. Enter an integer from 0–999,999.

Figure 63: Family to Family: Of the total instances of service, how many provided

Of the total instances of service, how many provided	
Individualized assistance <i>(Includes one-on-one instruction, consultation, counseling, case management and mentoring)</i>	10
Basic contact information and referrals	10
Group training opportunities	10
Meetings/Conferences and Public Events <i>(includes outreach events and presentations)</i>	10

6. Of the total number of families served/trained, how many instances of service related to the following issues:
 - a. *Partnering/Decision-making with Providers—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - b. *Accessing a Medical Home—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - c. *Financing for Needed Health Services—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - d. *Early and Continuous Screening—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - e. *Navigating Systems/Accessing Community Services Easily—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - f. *Adolescent Transition Issues—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - g. *Other—Number of Families Served/Trained*: Enter an integer from 0–999,999.
 - h. *Other Service Instance Description*: Enter a description.

NOTE: If a value is entered in the *Other* field, then the grantee must provide a description in the *Other Service Instance Description* field.

Figure 64: Family to Family: Of the total number of families served/trained, how many instances of service related to the following issues

Of the total number of families served/trained, how many instances of service related to the following issues	
Partnering/Decision making with providers - Number of families served/trained	10
Accessing a medical home - Number of families served/trained	10
Financing for needed health services - Number of families served/trained	5
Early and continuous screening - Number of families served/trained	10
Navigating systems/accessing community services easily - Number of families served/trained	0
Adolescent transition issues - Number of families served/trained	10
Other - Number of families served/trained	5
Other service instance description	New Families

7. Our organization provided health care information/education to professionals/providers to assist them in better providing services for CSHCN:
 - a. *Total number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - b. *Total instance of service/training provided:* Enter an integer from 0–999,999. (NOTE: This will be a duplicate count.)

Figure 65: Family to Family: Our organization provided health care information/education to professionals/providers to assist them in better providing services for CSHCN

2. Our organization provided health care information/education to professionals/providers to assist them in better providing services for CSHCN	
Total number of professionals/providers served/trained	40
Total instance of service/training provided <i>(This will be a duplicate count)</i>	60

8. Of the total number of professionals/providers served/trained, how many instances of service were used to provide health care information/education related to the following issues?
 - a. *Partnering/decision making with families—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - b. *Accessing a medical home—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - c. *Financing for needed health services—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - d. *Early and continuous screening—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - e. *Navigating systems/accessing community services easily—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - f. *Adolescent transition issues—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - g. *Other—Number of professionals/providers served/trained:* Enter an integer from 0–999,999.
 - h. *Other Service Instance Description:* Enter a description.

Note the following requirements before completing this section:

- If a value is entered in the *Other* field, then the grantee must provide a description in the *Other Service Instance Description* field.
- All fields are required.

Figure 66: Family to Family: Of the total number of professionals/providers served/trained, how many instances of services were used to provide health care information/education related to the following issues

Of the total number of professionals/providers served/trained, how many instances of service were used to provide health care information/education related to the following issues	
Partnering/decision making with families - Number of professionals/providers served/trained	10
Accessing a medical home - Number of professionals/providers served/trained	5
Financing for needed health services - Number of professionals/providers served/trained	10
Early and continuous screening - Number of professionals/providers served/trained	10
Navigating systems/accessing community services easily - Number of professionals/providers served/trained	10
Adolescent transition issues - Number of professionals/providers served/trained	5
Other - Number of professionals/providers served/trained	1
Other service instance description	New Professionals

- 9. Our organization conducted communication and outreach to families and other appropriate entities through a variety of methods:
 - a. *Select the modes of how print/media information and resources are disseminated:* Select all checkboxes that apply.
 - b. *Other social media platform description:* Enter a description

Note the following requirements before completing this section:

- All fields are required.
- If a value is entered in the *Other* field, then the grantee must provide a description in the *Other service instance description field*.

Figure 67: Family to Family: Our organization conducted communication and outreach to families and other appropriate entities through a variety of methods

3. Our organization conducted communication and outreach to families and other appropriate entities through a variety of methods

Select the modes of how print/media information and resources are disseminated
(Select all that apply)

Electronic newsletters and listservs
 Hardcopy
 Public television/ radio
 Text messaging
 Social media

Other social media platform description

Not Applicable

- 10. Our organization worked with State agencies/programs to assist them with providing services to their population and/or to obtain their information to better serve our families:
 - a. *Total number of State agencies/programs:* Enter an integer from 0–999,999.
 - b. *Indicate the types of state agencies/programs with which your organization has worked:* Select all checkboxes that apply from the dropdown menu.
 - c. *Other state agencies/programs description:* Enter a description. (NOTE: This is required if the grantee selected *Other*.)

NOTE: All fields are required.

Figure 68: Family to Family: Our organization worked with State agencies/programs to assists them with providing services to their populations and/or to obtain their information to better serve our families

4. Our organization worked with State agencies/programs to assist them with providing services to their populations and/or to obtain their information to better serve our families

Total number of State agencies/programs

5

Indicate the types of state agencies/programs with which your organization has worked

Selected (2) ▾

Genetics/ Newborn Screening ×

Early Hearing Detection and Intervention/ Newborn Hearing screening ×

Other state agencies/programs description
(Required if you selected 'Other')

MODELS OF FAMILY ENGAGEMENT COLLABORATION (REQUIRED)

The grantee must provide responses to the following question(s):

1. Our organization served/worked with community-based organizations to assist them with providing services to their populations and/or to obtain their information to better serve our families:
 - a. *Total number of types of community-based organizations*: Enter an integer from 0–999,999.
 - b. *Indicate the types of community-based organizations with which your organization has worked*: Select all the checkboxes that apply from the dropdown menu.
 - c. *Other hospitals description*: Enter a description. (**NOTE**: This is required if the grantee selected *Other*.)
 - d. *Other community-based organization description*: Enter a description. (**NOTE**: This is required if the grantee selected *Other*.)

Figure 69: Family to Family: Our organization served/worked with community-based organizations to assist them with providing services to their populations and/or to obtain their to better serve our families

B. MODELS OF FAMILY ENGAGEMENT COLLABORATION

1. Our organization served/worked with community-based organizations to assist them with providing services to their populations and/or to obtain their information to better serve our families

Total number of types of community-based organizations

Indicate the types of community-based organizations with which your organization has worked

Selected (3) ▼

Other family organizations, groups ×

Medical homes, providers, clinics ×

Children's hospitals ×

Other hospitals description
(Required if you selected 'Other')

Other community-based organization description
(Required if you selected 'Other')

2. Family to Family Health Information Center goals/objectives were accomplished through formal and informal partnership strategies and practices:
 - a. *Total number of agreements with partners*: Enter an integer from 0–999,999 (from partners identified in items 3 and 4).
 - b. *Indicate the type of partnership agreements that were in place during the reporting period*: Select all the checkboxes that apply from the dropdown menu.
 - c. *Other partnership agreement description*: Enter a description. (**NOTE**: This is required if you selected *Other*.)

NOTE: All fields are required.

Figure 70: Family to Family: Family-to-Family Health Information Center goals/objectives were accomplished through formal and informal partnership strategies and practices

2. Family-to-Family Health Information Center goals/objectives were accomplished through formal and informal partnership strategies and practices

Total number of agreements with partners:
(from partners identified in items 3 and 4)

Indicate the type of partnership agreements that were in place during the reporting period

Selected (4) ▾

Subcontract × Memorandum of Understanding/ Agreement ×
Letter of Invitation/ Acceptance/ Support × Informal/ Verbal Arrangement ×

Other partnership agreement description
(Required if you selected 'Other')

3. Our Organization is staffed by families with experience in federal and state public and private healthcare systems:

- a. *Number of Family-to-Family FTE:* Enter an integer from 0–999,999.
- b. *Number of FTE who are family/have a disability:* Enter an integer from 0–999,999.

NOTE: All fields are required.

Figure 71: Family to Family: Our organization is staffed by families with experience in federal and state public and private healthcare systems

3. Our organization is staffed by families with expertise in federal and state public and private healthcare systems

Number of family-to-family FTE

Number of FTE who are family/have a disability

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection for Detail Sheet – F2F 1.

Figure 72: Family to Family: Annual Performance Indicator

III. Annual Performance Indicator

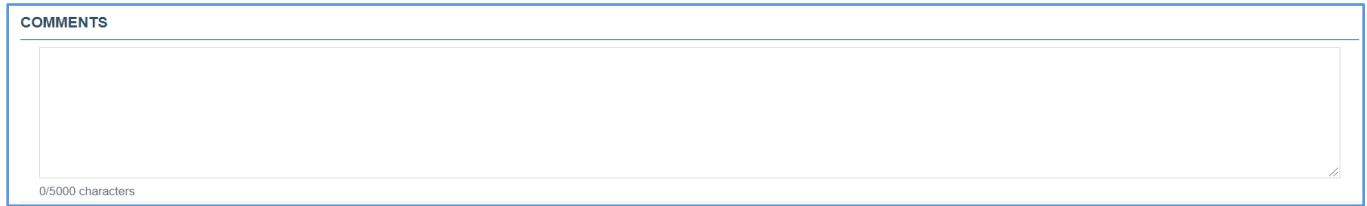
■ The indicator is calculated based on the information provided in Section 2.

Budget Periods	Indicator (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100

COMMENTS

The grantee may provide additional comments here.

Figure 73: Family to Family: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin blue border. In the bottom-left corner of this area, the text "0/5000 characters" is displayed in a small, grey font. A small cursor icon is visible in the bottom-right corner of the text area.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START FORMS

On the **Healthy Start** forms, the grantee must provide details on participants with a documented reproductive life plan, having a usual source of care, on women participants who conceive within 18 months of previous birth, in addition to those who received intimate partner violence screening. These forms also collect data on the father/partner involvement during pregnancy and with the child younger than 24 months, child participants being read to daily, and on Healthy Start grantees with a fully implemented Community Action Network (CAN).

APPLICABLE REPORT TYPES

Figure 74: Healthy Start Forms

Healthy Start Forms			
Applicable Forms	Report Types		
	NCPR	NCC	PPER
Healthy Start 1	✓	✓	✓
Healthy Start 2	✓	✓	✓
Healthy Start 3	✓	✓	✓
Healthy Start 4	✓	✓	✓
Healthy Start 5	✓	✓	✓
Healthy Start 6	✓	✓	✓
Healthy Start 7	✓	✓	✓
Healthy Start 8	✓	✓	✓
Healthy Start 9	✓	✓	✓

HEALTHY START 1


FORM INSTRUCTIONS

HEALTHY START 01 DETAIL SHEET


The following information is under the **Healthy Start 01 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 01 – Reproductive Life Plan
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 75: Healthy Start 01: Detail Sheet

 **Healthy Start (HS 1)**

▶ DG000
Due In: 9 Days | Status: Not Started

▶ Resources 

▼ HS 01 Detail Sheet

HS 01 - Reproductive Life Plan	The percent of Healthy Start participants that have a documented reproductive life plan.
Goal	To increase the proportion of Healthy Start women participants who have a documented reproductive life plan to 90%.
Level	Grantee
Domain	Healthy Start

Definition	There is no formal written format for a reproductive life plan. A participant is considered to have a reproductive life plan and included in the ... Show more
Benchmark Data Sources	Pregnancy Risk Assessment Monitoring System (PRAMS) Phase 8, Question 14
Grantee Data Sources	Grantee data systems
Significance	A reproductive life plan reduces the risk of unintended pregnancy, identifies unmet reproductive health care needs, and increases the number of women ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 76: Healthy Start 01: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

⊖ Enter an integer: 0 - 100

DATA COLLECTION FOR DETAIL SHEET – REPRODUCTIVE LIFE PLAN (REQUIRED)

In this section, for **NCCPRs** and **PPERs**, the grantee must provide data for the current budget period.

1. **Numerator:** Number of Healthy Start (HS) women participants with a documented reproductive life plan in the reporting period. Enter an integer from 0–999,999.
2. **Denominator (required):** Number of HS women participants in the reporting period. Enter an integer from 0–999,999. The grantee will have ability to enter the data for current year only.

Note the following requirements and additional information before completing this section:

- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if the current budget year for the year 2 **NCCPR** is 4/1/2020–3/31/2021, then

the grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:

- YEAR 1: 04-01-2019–12-31-2019
- YEAR 2: 01-01-2020–12-31-2020
- YEAR 3: 01-01-2021–12-31-2021
- YEAR 4: 01-01-2022–12-31-2022
- YEAR 5: 01-01-2023–12-31-2023

Figure 77: Healthy Start 01: Data Collection for Detail Sheet – Reproductive Life Plan

II. Data Collection for Detail Sheet - Reproductive Life Plan	
Numerator (Number of Healthy Start (HS) women participants with a documented reproductive life plan in the reporting period.)	25
Denominator (Number of HS women participants in the reporting period.)	100

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2, and the field is rounded to one decimal place.

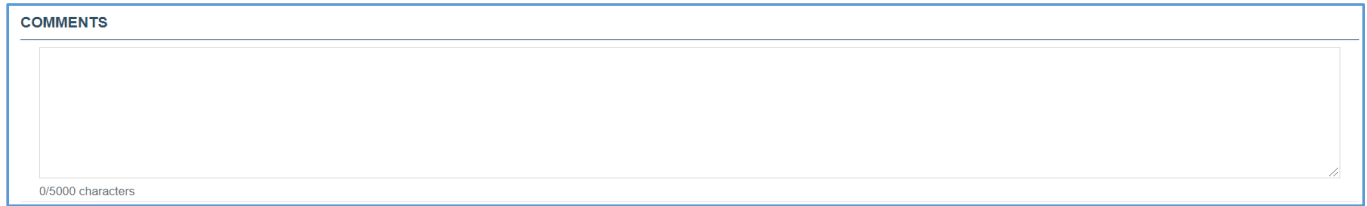
Figure 78: Healthy Start 01: Annual Performance Score

III. Annual Performance Score	
■ This score is calculated based on the information provided in Section 2.	
Budget Period	Score (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	25

COMMENTS

The grantee may provide additional comments here.

Figure 79: Healthy Start 01: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin blue border. In the bottom-left corner of the text area, the text "0/5000 characters" is displayed in a small, grey font. A small cursor icon is visible in the bottom-right corner of the text area.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Reproductive Life Span.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 2


FORM INSTRUCTIONS

HEALTHY START 02 DETAIL SHEET


The following information is under the **Healthy Start 02 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 02 – Usual Source of Care
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 80: Healthy Start 02: Detail Sheet

 **Healthy Start (HS 2)**

▶ DG000
Due In: 9 Days | Status: In Progress

▶ Resources 

▼ **HS 02 Detail Sheet**

HS 02 - Usual Source of Care	The percent of Healthy Start women and child participants that have a usual source of care.
Goal	To increase the percent of Healthy Start women and child participants who have a usual source of care to 80%.
Level	Grantee
Domain	Healthy Start

Definition	A participant is considered to have a usual source of care and included in the numerator if the participant identifies a regular place where they can ... Show more
Benchmark Data Sources	National Survey of Children's Health (Children 0-5 with a Usual Source of Care 91.7%, 2011-2012); National Health Interview Survey (Children 0-4 with ... Show more
Grantee Data Sources	Grantee data systems
Significance	Having a usual source of medical care has been shown to improve care quality as well as access to and receipt of preventative services. ³⁵ Further ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods:
 - a. *Women (%)*: Enter an integer from 0–100.
 - b. *Child (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 81: Healthy Start 02: Annual Performance Objectives

I. Annual Performance Objectives

- For New Competing reports, you must provide objectives in Section 1.
- For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
- Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Women (%)	Child (%)
6/1/2018-5/31/2019	[Pre-populated]	[Pre-populated]
6/1/2019-5/31/2020	[Pre-populated]	[Pre-populated]
6/1/2020-5/31/2021	[Pre-populated]	[Pre-populated]
6/1/2021-5/31/2022	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

! Enter an integer: 0 - 100

! Enter an integer: 0 - 100

DATA COLLECTION FOR DETAIL SHEET – REPRODUCTIVE LIFE PLAN

1. In this section, for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee provides data for the current budget period.
 - a. Women Participants:
 - i. *Numerator*: The total number of Healthy Start (HS) women participants that report having a usual source of care as of the last assessment in the reporting period. Enter an integer from 0–999,999.
 - ii. *Denominator*: Total number of women HS participants in the reporting period. Enter an integer from 0–999,999. (**NOTE**: This is a required field.)
 - b. Child Participants:
 - i. *Numerator*: The total number of Healthy Start (HS) child participants whose parent/caregiver reports that they have the usual source of care as of the last assessment in the reporting period. Enter an integer from 0–999,999.
 - ii. *Denominator*: The total number of women HS participants in the reporting period. Enter an integer from 0–999,999. (**NOTE**: This is a required field. The grantee will have ability to enter data for the current year only.)

Note the following requirements and information before completing this section:

- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if the current budget year for year 2 **NCCPR** is 4/1/2020–3/31/2021, then the grantee will report data from 01/01/2020–12/31/2020. Examples of calculated calendar years for each year of the grant are below:
 - YEAR 1: 04-01-2019–12-31-2019
 - YEAR 2: 01-01-2020–12-31-2020
 - YEAR 3: 01-01-2021–12-31-2021
 - YEAR 4: 01-01-2022–12-31-2022
 - YEAR 5: 01-01-2023–12-31-2023

Figure 82: Healthy Start 02: Data Collection for Detail Sheet – Usual Source of Care

II. Data Collection for Detail Sheet - Usual Source of Care	
Women Participants	
Numerator (Total number of Healthy Start (HS) women participants that report having a usual source of care as of the last assessment in the reporting period.)	2
Denominator (Total number of women HS participants in the reporting period.)	10
Child Participants	
Numerator (Total number of Healthy Start (HS) child participants whose parent/ caregiver reports that they have a usual source of care as of the last assessment in the reporting period.)	2
Denominator (Total number of child HS participants in the reporting period.)	10

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

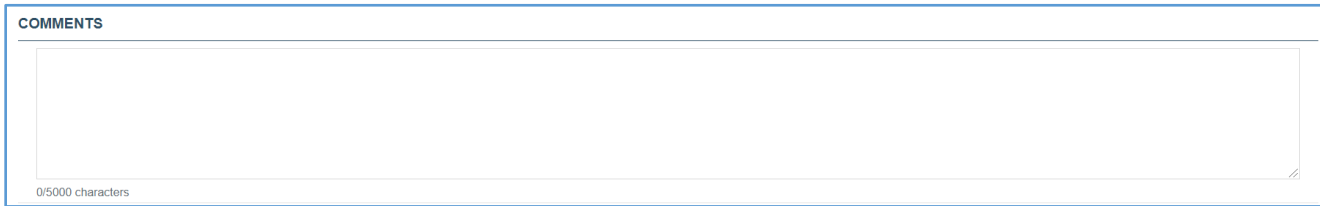
Figure 83: Healthy Start 02: Annual Performance Score

III. Annual Performance Score		
■ This score is calculated based on the information provided in Section 2.		
Budget Period	Women (%) (Numerator/Denominator * 100)	Child (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	20	20

COMMENTS

The grantee may provide additional comments here.

Figure 84: Healthy Start 02: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin grey border. In the bottom-left corner of the text area, the text "0/5000 characters" is displayed in a small, grey font. In the bottom-right corner of the text area, there is a small, grey icon of a pencil, indicating that the text can be edited.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Reproductive Life Span.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 3

FORM INSTRUCTIONS

HEALTHY START 03 DETAIL SHEET

The following information is under the **Healthy Start 03 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 03 – Interconception Planning
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 85: Healthy Start 03: Detail Sheet

Healthy Start (HS 3)

▶ DG0000
Due In: 9 Days | Status: Not Started

▶ Resources [↗](#)

▼ HS 03 Detail Sheet

HS 03 - Interconception Planning	The percent of Healthy Start women participants who conceive within 18 months of a previous birth.
Goal	To reduce the proportion of Healthy Start women participants who conceive within 18 months of a previous birth to 30%.
Level	Grantee
Domain	Healthy Start
Definition	The interval between the most recent pregnancy and previous birth is derived from the delivery date of the birth and the date of conception for the ... Show more
Benchmark Data Sources	CDC National Survey of Family Growth, Healthy People 2020 Family Planning Goal 5; Vital Statistics38
Grantee Data Sources	Grantee data systems
Significance	Family planning is important to ensure spacing pregnancies at least 18 months apart to reduce health risks for both mother and baby. Pregnancy within ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 86: Healthy Start 03: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	

⚠ Enter an Integer: 0 - 100

DATA COLLECTION FOR DETAIL SHEET – INTERCONCEPTION PLANNING

1. In this section, for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data for the current budget period.
 - a. *Numerator*: The number of Healthy Start (HS) women participants whose pregnancy during the reporting period was conceived within 18 months of the previous live birth. Enter an integer from 0–999,999.
 - b. *Denominator*: The total number of HS women participants enrolled before the current pregnancy in the reporting period who had a prior pregnancy that ended in live birth. Enter an integer from 0–999,999. (**NOTE**: This is a required field. The grantee will have ability to enter the data for current year only.)

Note the following information before completing this section:

- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For

example, if the current budget year for year 2 **NCCPR** is 4/1/2020–3/31/2021, the grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:

- YEAR 1: 04-01-2019–12-31-2019
- YEAR 2: 01-01-2020–12-31-2020
- YEAR 3: 01-01-2021–12-31-2021
- YEAR 4: 01-01-2022–12-31-2022
- YEAR 5: 01-01-2023–12-31-2023

Figure 87: Healthy Start 03: Data Collection for Detail Sheet – Interconception Planning

II. Data Collection for Detail Sheet - Interconception Planning

Numerator
(Number of healthy start(HS) women participants whose pregnancy during the reporting period was conceived within 18 months of the previous live birth.)

Enter an integer: 0 - 999,999

Denominator
(Total number of women HS participants enrolled before the current pregnancy in the reporting period who had a prior pregnancy that ended in live birth.)

Enter an integer: 0 - 999,999

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

Figure 88: Healthy Start 03: Annual Performance Score

III. Annual Performance Score

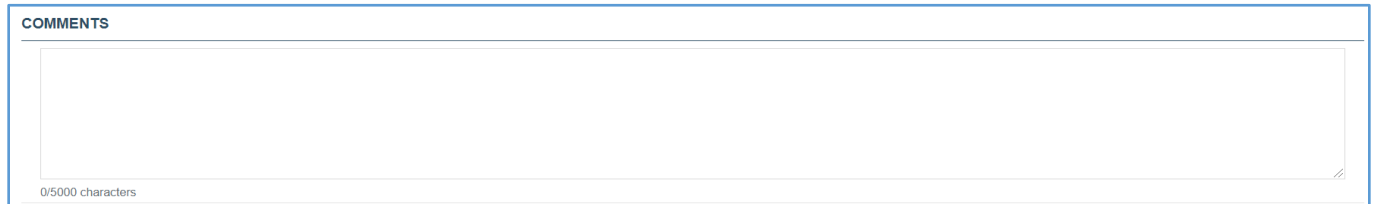
■ This score is calculated based on the information provided in Section 2.

Budget Period	Score(%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	0

COMMENTS

The grantee may provide additional comments here.

Figure 89: Healthy Start 03: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin blue border. In the bottom-left corner of the text area, the text "0/5000 characters" is displayed in a small, grey font. A small cursor icon is visible in the bottom-right corner of the text area.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Interconception Planning.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 4


FORM INSTRUCTIONS

HEALTHY START 04 DETAIL SHEET


The following information is under the **Healthy Start 04 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 04 – Intimate Partner Violence Screening
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 90: Healthy Start 04: Detail Sheet

 **Healthy Start (HS 4)**

▶ DG0000
Due In: 9 Days | Status: Not Started

▶ Resources 

▼ HS 04 Detail Sheet

HS 04 - Intimate Partner Violence Screening	The percent of HS women participants who receive intimate partner violence screening.
Goal	To increase proportion of Healthy Start women participants who receive intimate partner violence (IPV) screening to 100%.
Level	Grantee
Domain	Healthy Start

Definition	A participant is considered to have been screened and included in the denominator if a standardized screening tool which is appropriately validated ... Show more
Benchmark Data Sources	PRAMS
Grantee Data Sources	Grantee data systems
Significance	Intimate Partner Violence is a substantial yet preventable public health problem that affects women across the world. Research shows that intimate ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed. (NOTE: This field is required.)

Figure 91: Healthy Start 04: Annual Performance Objectives

I. Annual Performance Objectives	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	25

DATA COLLECTION FOR DETAIL SHEET – INTIMATE PARTNER VIOLENCE

1. In this section, for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data for the current budget period.
 - a. *Numerator*: This is the number of Healthy Start (HS) women participants whose pregnancy during the reporting period was conceived within 18 months of the previous live birth. Enter an integer from 0–999,999.
 - b. *Denominator*: This is the total number of women HS participants enrolled before the current pregnancy in the reporting period who had a prior pregnancy that ended in live birth. Enter an integer from 0–999,999. (NOTE: This is a required field.)

Note the following requirements and additional information before completing this section:

- The grantee will have ability to enter the data for current year only.
- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if current budget year for the year 2 **NCCPR** is 4/1/2020–3/31/2021, the

grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:

- YEAR 1: 04-01-2019–12-31-2019
- YEAR 2: 01-01-2020–12-31-2020
- YEAR 3: 01-01-2021–12-31-2021
- YEAR 4: 01-01-2022–12-31-2022
- YEAR 5: 01-01-2023–12-31-2023

Figure 92: Healthy Start 04: Data Collection for Detail Sheet – Intimate Partner Violence Screening

II. Data Collection for Detail Sheet - Intimate Partner Violence	
Numerator <i>(Number of Healthy Start (HS) women participants who received intimate partner violence screening using a standardized screening tool during the reporting period.)</i>	<input style="width: 100%; height: 20px;" type="text"/>
Denominator <i>(Total number of HS women participants in the reporting period.)</i>	<input style="width: 100%; height: 20px;" type="text"/>

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

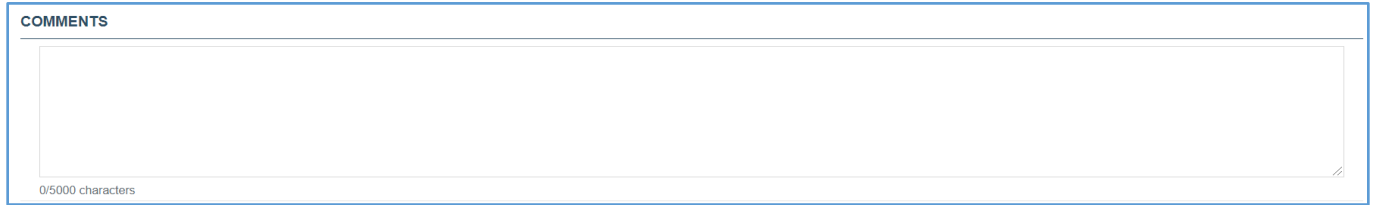
Figure 93: Healthy Start 04: Annual Performance Score

III. Annual Performance Score	
■ This score is calculated based on the information provided in Section 2.	
Budget Period	Score(%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	0

COMMENTS

The grantee may provide additional comments here.

Figure 94: Healthy Start 04: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin blue border. In the bottom-left corner of this area, the text "0/5000 characters" is displayed in a small, grey font. A small cursor icon is visible in the bottom-right corner of the text area.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Intimate Partner Violence.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 5

FORM INSTRUCTIONS

HEALTHY START 05 DETAIL SHEET

The following information is under the **Healthy Start 05 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 05 – Father/Partner Involvement During Pregnancy
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 95: Healthy Start 05: Detail Sheet

Healthy Start (HS 5)

▶ DG0000
Due In: 9 Days | Status: Not Started

▶ Resources [↗](#)

▼ HS 05 Detail Sheet

HS 05 - Father/ Partner Involvement during pregnancy	The percent of Healthy Start women participants that demonstrate father and/or partner involvement during pregnancy.
Goal	To increase proportion of Healthy Start women participants that demonstrate father and/or partner involvement (e.g., attend appointments, classes ... Show more)
Level	Grantee
Domain	Healthy Start

Definition	A participant is considered to have support and included in the numerator if she self- reports a partner who has a significant and positive role in ... Show more
Benchmark Data Sources	Child Trend Research Brief, CDC National Health Statistics Report
Grantee Data Sources	Grantee data systems
Significance	Research suggests that paternal involvement has been recognized to have an impact on both pregnancy and infant outcomes. Father involvement during ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed (NOTE: This field is required.)

Figure 96: Healthy Start 05: Annual Performance Objectives

I. Annual Performance Objectives	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	50

DATA COLLECTION FOR DETAIL SHEET – FATHER/PARTNER INVOLVEMENT DURING PREGNANCY

1. In this section for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data for the current budget period.
 - a. *Numerator*: This is the number of Healthy Start (HS) prenatal participants who reported supportive father and/or partner involvement (e.g., attended appointments and classes throughout the reporting period). Enter an integer from 0–999,999.
 - b. *Denominator*: This is the total number of HS prenatal participants in the reporting period. Enter an integer from 0–999,999. (**NOTE**: This is a required field.)

Note the following additional information before completing this section:

- The grantee will have ability to enter the data for current year only. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if the current budget for the year 2 **NCCPR** is 4/1/2020–3/31/2021, then the grantee reports data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:
 - YEAR 1: 04-01-2019–12-31-2019
 - YEAR 2: 01-01-2020–12-31-2020
 - YEAR 3: 01-01-2021–12-31-2021
 - YEAR 4: 01-01-2022–12-31-2022
 - YEAR 5: 01-01-2023–12-31-2023

Figure 97: Healthy Start 05: Data Collection for Detail Sheet – Father/Partner Involvement During Pregnancy

II. Data Collection for Detail Sheet - Father/Partner Involvement during pregnancy	
Numerator (Number of Healthy Start (HS) prenatal participants who report supportive father and/or partner involvement (e.g., attend appointments, classes, etc.) in the reporting period.)	<input type="text" value="10"/>
Denominator (Total number HS prenatal participants in the reporting period.)	<input type="text" value="50"/>

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

Figure 98: Healthy Start 05: Annual Performance Score

III. Annual Performance Score	
<p>■ This score is calculated based on the information provided in Section 2.</p>	
Budget Period	Score (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20

COMMENTS

The grantee may provide additional comments here.

Figure 99: Healthy Start 05: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Reproductive Life Span.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 6


FORM INSTRUCTIONS

HEALTHY START 06 DETAIL SHEET


The following information is under the **Healthy Start 06 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 06 – Father and/or Partner Involvement with Child <24 Months
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 100: Healthy Start 06: Detail Sheet

 **Healthy Start (HS 6)**
Due In: 9 Days | Status: Not Started

▶ DG000

▶ Resources 

▼ **HS 06 Detail Sheet**

<p>HS 06 - Father and/or Partner Involvement with child <24 Months</p> <hr/> <p>Goal</p> <hr/> <p>Level</p> <hr/> <p>Domain</p>	<p>The percent of Healthy Start women participants that demonstrate father and/or partner involvement with child <24 months.</p> <p>To increase proportion of HS women participants that demonstrate father and/or partner involvement (e.g., attend appointments, classes, infant/child ... Show more)</p> <p>Grantee</p> <p>Healthy Start</p>
<p>Definition</p> <hr/> <p>Benchmark Data Sources</p> <hr/> <p>Grantee Data Sources</p> <hr/> <p>Significance</p>	<p>A participant is considered to have support and included in the numerator if she self-reports a partner who has a significant and positive role for ... Show more</p> <p>None</p> <p>Grantee data systems</p> <p>Research suggests that paternal involvement has been recognized to have an impact on both pregnancy and infant outcomes.</p>

ANNUAL PERFORMANCE OBJECTIVES

In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.

1. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed. (**NOTE:** This field is required.)

Figure 101: Healthy Start 06: Annual Performance Objectives

I. Annual Performance Objectives	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	25

DATA COLLECTION FOR DETAIL SHEET – FATHER AND/OR PARTNER INVOLVEMENT WITH CHILD <24 MONTHS

1. **Numerator:** This is the number of Healthy Start (HS) child participants whose mother reports supportive father and/or partner involvement (e.g., attended appointments, classes, and childcare) during the reporting period. Enter an integer from 0–999,999.
2. **Denominator:** This is the total number of Healthy Start women participants with a child participant of <24 months. Enter an integer from 0–999,999.

Note the following requirements and additional information before completing this section:

- This is a required field.
- The grantee will have ability to enter data for the current year only.
- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee report data for the current calendar year. For example, if the current budget year for year 2 **NCCPR** is 4/1/2020–3/31/2021, then the grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:
 - YEAR 1: 04-01-2019–12-31-2019
 - YEAR 2: 01-01-2020–12-31-2020
 - YEAR 3: 01-01-2021–12-31-2021
 - YEAR 4: 01-01-2022–12-31-2022
 - YEAR 5: 01-01-2023–12-31-2023

Figure 102: Healthy Start 06: Data Collection for Detail Sheet – Father/Partner Involvement with a Child <24 Months

II. Data Collection for Detail Sheet - Father and/or Partner Involvement with child <24 Months	
Numerator <i>(Number of Healthy Start (HS) child participants whose mother reports supportive father and/or partner involvement (e.g., attend appointments, classes, child care, etc.) during the reporting period.)</i>	Enter an integer: 0 - 999,999 <input type="text"/>
Denominator <i>(Total number of Healthy Start women participants with a child participant <24 months.)</i>	Enter an integer: 0 - 999,999 <input type="text"/>

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

Figure 103: Healthy Start 06: Annual Performance Score

III. Annual Performance Score	
■ This score is calculated based on the information provided in Section 2.	
Budget Period	Score (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20

COMMENTS

The grantee may provide additional comments here.

Figure 104: Healthy Start 06: COMMENTS

COMMENTS
<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>
0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet – Reproductive Life Span.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in Section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 7


FORM INSTRUCTIONS

HEALTHY START 07 DETAIL SHEET


The following information is under the **Healthy Start 07 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 07 – Daily Reading
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 105: Healthy Start 07: Detail Sheet

 **Healthy Start (HS 7)**

▶ DG0000
Due In: 9 Days | Status: Not Started

▶ Resources 

▼ HS 07 Detail Sheet

HS 07 - Daily Reading	The percent of Healthy Start child participants age 6 through 23 months who are read to by a family member 3 or more times per week, on average.
Goal	To increase the proportion of Healthy Start child participants age 6 through 23 months who are read to 3 or more times per week to 50%.
Level	Grantee
Domain	Healthy Start

Definition	Reading by a family member may include reading books, picture books, or telling stories.
Benchmark Data Sources	National Survey of Children's Health (2011-2012)
Grantee Data Sources	Grantee data systems
Significance	Reading to a child teaches them about communication, introduces concepts such as numbers, letters, colors, and shapes, builds listening, memory, and ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 106: Healthy Start 07: Annual Performance Objectives

I. Annual Performance Objectives	
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>	
Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	25

DATA COLLECTION FOR DETAIL SHEET – FATHER AND/OR PARTNER INVOLVEMENT WITH CHILD <24 MONTHS

1. In this section, for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data for the current budget period.
 - a. *Numerator*: This is the number of Healthy Start (HS) child participants whose mothers report supportive father and/or partner involvement (e.g., attends appointments, classes, childcare) during the reporting period. Enter an integer from 0–999,999.
 - b. *Denominator*: This is the total number Healthy Start women participants with a child participant <24 months. Enter an integer from 0–999,999.

Note the following requirements and additional information before completing this section:

- This is a required field.
- The grantee will have ability to enter the data for current year only.
- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if current budget year for the year 2 **NCCPR** is 4/1/2020–3/31/2021, the grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:
 - YEAR 1: 04-01-201912-31-2019
 - YEAR 2: 01-01-202012-31-2020
 - YEAR 3: 01-01-202112-31-2021
 - YEAR 4: 01-01-202212-31-2022
 - YEAR 5: 01-01-202312-31-2023

Figure 107: Healthy Start 07: Data Collection for Detail Sheet – Father and/or Partner Involvement with Child <24 Months

II. Data Collection for Detail Sheet - Father and/or Partner Involvement with child <24 Months

<p>Numerator <i>(Number of Healthy Start (HS) child participants whose mother reports supportive father and/or partner involvement (e.g., attend appointments, classes, child care, etc.) during the reporting period.)</i></p>	<p>ⓘ Enter an integer: 0 - 999,999</p> <input style="width: 100%; height: 30px;" type="text"/>
<p>Denominator <i>(Total number of Healthy Start women participants with a child participant <24 months.)</i></p>	<p>ⓘ Enter an integer: 0 - 999,999</p> <input style="width: 100%; height: 30px;" type="text"/>

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

Figure 108: Healthy Start 07: Annual Performance Score

III. Annual Performance Score	
<p>■ This score is calculated based on the information provided in Section 2.</p>	
Budget Period	Score (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20

COMMENTS

The grantee may provide additional comments here.

Figure 109: Healthy Start 07: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet–Reproductive Life Span.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 8


FORM INSTRUCTIONS

HEALTHY START 08 DETAIL SHEET

The following information is under the **Healthy Start 08 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 08–CAN Implementation
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 110: Healthy Start 08: Detail Sheet

 **Healthy Start (HS 8)**
Due In: 9 Days | Status: Not Started

▶ DG0000

▶ Resources [↗](#)

▼ **HS 08 Detail Sheet**

HS 08 - CAN implementation	The percent of Healthy Start grantees with a fully implemented Community Action Network (CAN).
Goal	To increase the proportion of HS grantees with a fully implemented Community Action Network (CAN) to 100%.
Level	Grantee
Domain	Healthy Start

Definition	Two benchmarks are calculated to capture Community Action Network (CAN) implementation and progress towards achieving collective impact: This is ... Show more
Benchmark Data Sources	National Survey of Children's Health (Children 0-5 with a Usual Source of Care 91.7%, 2011-2012); National Health Interview Survey (Children 0-4 with ... Show more
Grantee Data Sources	Grantee data systems
Significance	A Community Action Network, or CAN, is an existing, formally organized partnership of organizations and individuals. The CAN represents consumers and ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
 - a. *Community Action Network (%)*: Enter an integer from 0–100.
 - b. *Collective Impact (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 111: Healthy Start 08: Annual Performance Objectives

I. Annual Performance Objectives

- For New Competing reports, you must provide objectives in Section 1.
- For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
- Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Community Action Network (%) (CAN)	Collective Impact (%) (CI)
4/1/2018-3/31/2019	[Input Field]	[Input Field]
4/1/2019-3/31/2020	[Input Field]	[Input Field]
4/1/2020-3/31/2021	[Input Field]	[Input Field]
4/1/2021-3/31/2022	[Input Field]	[Input Field]

Enter an integer: 0 - 100

Enter an integer: 0 - 100

DATA COLLECTION FOR DETAIL SHEET – CAN IMPLEMENTATION (REQUIRED)

In this section, for **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data for the current budget period.

1. CAN Element: In this section, the grantee must answer the following questions:
 - a. *Does your CAN have regularly scheduled meetings? The term “regularly scheduled” is minimally defined as every quarter during the reporting period. This can be documented by using sign-in sheets.* The grantee must select either *Yes* or *No* from the dropdown menu.
 - b. *Does your CAN have members from three or more community sectors? This refers to individuals with lived experience and Healthy Start consumers in faith-based, hospital, and school settings as well as community-based organizations, government agencies,*

businesses, medical providers, and childcare providers. The grantee must select either *Yes* or *No* from the dropdown menu.

- c. *Does your CAN have a 12-month work plan? This work plan should outline the CAN’s goals, objectives, entitled responsibilities for completion, and timelines.* The grantee must select either *Yes* or *No* from the dropdown menu.

NOTE: The grantee must choose the respond either *Yes (1)* or *No (0)*, and the selection will automatically populate the *Numerator* field of the *CAN Measure* section.

Figure 112: Healthy Start 08: Data Collection for Detail Sheet – CAN Implementation

II. Data Collection for Detail Sheet - CAN implementation	
CAN Element	
Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following program elements.	
<p>★ 1. Does your CAN have regularly scheduled meetings? (Regular scheduled is minimally defined as every quarter during the reporting period). This can be documented by using sign in sheets.</p>	Yes ▾
<p>★ 2. Does your CAN have members from three or more community sectors? (e.g., individuals with lived experience, Healthy Start consumer, faith based, hospital, school setting, community based organizations, government, business, medical provider(s), child care provider(s)).</p>	Yes ▾
<p>★ 3. Does your CAN have a twelve month work plan? This work plan should outline the CAN’s goals, objectives, activities, entities responsible for completing, and timelines.</p>	Yes ▾

CAN MEASURE

1. *Numerator:* This is the number of related CAN Measure components implemented by the CAN, in which the Healthy Start grantee participates. This section will be automatically populated with either *Yes (1)* or *No (0)* based on the responses given in the CAN Element section.
2. *Denominator:* This represents the Total of CAN Components.

NOTE: This section will be prepopulated as 3 by default.

Figure 113: Healthy Start 09: CAN Measure

CAN Measure	
<p>Numerator (Number of related CAN measure components implemented by the CAN in which the Healthy Start grantee participates.)</p>	3
<p>Denominator (Representing total of CAN components)</p>	3

CI ELEMENT

In this section the user can answer the following questions:

1. *Does your CAN have a common agenda developed? All participants have a shared vision for change, including a common understanding of the problem and a joint approach to solving it. The grantee must select Yes, In Progress, or Not Started from the dropdown menu. (Note: This is a required field, and the grantee must provide a response.)*
2. *Does your CAN have Shared Measurement Systems? The CAN has identified a common set of scores that tracks progress/action related to the common agenda, collects data across partners, presents data on a consistent basis, and uses data to make informed decisions and to hold each other accountable. The grantee must select Yes, In Progress, or Not Started from the dropdown menu.*
3. *Does your CAN engage in Mutually Reinforcing Activities? Participant activities are differentiated while still being coordinated through a mutually reinforcing plan of action. This plan of action can be included on the work plan noted above and should include at least two to three activities, a description of how it is believed that the activities will impact the common agenda, how the activities will be measured, who or what organization will take the lead, and the timeline for implementation. The grantee must select Yes, In Progress, or Not Started from the dropdown menu.*
4. *Does your CAN have Continuous Communication? Consistent and open communication is needed across the many players to build trust, assure mutual objectives, and appreciate common motivation. A communication plan agreed upon by stakeholders should be included as part of the work plan noted above. The grantee must select Yes, In Progress, or Not Started from the dropdown menu.*
5. *Does your CAN have a backbone infrastructure in place? Creating and managing collective impact requires a dedicated staff and a specific set of skills to serve as the backbone for the entire initiative and to coordinate participating organizations and agencies. Documentation is shared with CAN members describing roles, responsibilities, and skills required for staff of the entity or entities supporting the backbone infrastructure. The grantee must select Yes, In Progress, or Not Started from the dropdown menu.*

Note the following requirements and additional information before completing this section:

- This is a required field.
- The grantee must choose either Yes (1) or No (0), and it will automatically populate the Numerator field of the CAN Measure section.
- The grantee will have the ability to enter data for current year only.
- For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if the current budget year for the year 2 **NCCPR** is 4/1/2020–3/31/2021, the

grantee will report data from 01/01/2020–12/21/2020. Examples of calculated calendar years for each year of the grant are below:

- YEAR 1: 04-01-2019–12-31-2019
- YEAR 2: 01-01-2020–12-31-2020
- YEAR 3: 01-01-2021–12-31-2021
- YEAR 4: 01-01-2022–12-31-2022
- YEAR 5: 01-01-2023–12-31-2023

Figure 114: Healthy Start 08: CI Element

CI Element	
<p>■ Using a response of Yes (2) or In Process (1) or Not Started (0), indicate whether your training program has addressed the following program elements.</p>	
<p>★ 1. Does your CAN have a common agenda developed? All participants have a shared vision for change including a common understanding of the problem and a joint approach to solving it through agreed upon actions. This can be documented by using a theory of change, logic model, work plan template that captures this information, and/or a charter.</p>	<p>Yes ▼</p>
<p>★ 2. Does your CAN have Shared Measurement Systems? The CAN has identified a common set of scores that tracks progress/action related to the common agenda, collects data across partners, presents data on a consistent basis, and uses data to make informed decisions and to hold each other accountable.</p>	<p>In Progress ▼</p>
<p>★ 3. Does your CAN engage in Mutually Reinforcing Activities? Participant activities are differentiated while still being coordinated through a mutually reinforcing plan of action. This plan of action can be included on the work plan noted above and should include at least two to three activities, a description of how it is believed that the activities will impact the common agenda, how the activities will be measured, who/what organization will take the lead, and the timeline for implementation.</p>	<p>Not Started ▼</p>
<p>★ 4. Does your CAN have Continuous Communication? Consistent and open communication is needed across the many players to build trust, assure mutual objectives, and appreciate common motivation. A communication plan agreed upon by stakeholders should be included as a part of the work plan noted above.</p>	<p>Yes ▼</p>
<p>★ 5. Does your CAN have a backbone infrastructure in place? Creating and managing collective impact requires a dedicated staff and a specific set of skills to serve as the backbone for the entire initiative and coordinate participating organizations and agencies. Documentation is shared with CAN members describing roles and responsibilities, and skills required for staff of the entity(ies) supporting the backbone infrastructure.</p>	<p>Yes ▼</p>

CI MEASURE

1. *Numerator*: The number of related Collective Impact (CI) measure components implemented by the CAN in which the Healthy Start grantee participates. This field will be automatically populated from the CI Element section with *Yes (2)*, *In Progress (1)*, or *Not Started (0)*. (NOTE: This is a required field, and the grantee must provide a response.)
2. *Denominator*: This represents the total points for five CI measure components. This field will be prepopulated as *10* by default.

Figure 115: Healthy Start 08: CI Measure

CI Measure	
Numerator (Number of related Collective Impact (CI) measure components implemented by the CAN in which the Healthy Start grantee participates.)	7
Denominator (Representing total points for 5 CI measure components)	10

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

Figure 116: Healthy Start 08: Annual Performance Score

III. Annual Performance Score		
<input checked="" type="checkbox"/> This score is calculated based on the information provided in Section 2.		
Budget Period	CAN (%) (Numerator/Denominator * 100)	CI (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	100	70

COMMENTS

The grantee may provide additional comments here.

Figure 117: Healthy Start 08: COMMENTS

COMMENTS
<div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div> <p>0/5000 characters</p>

FORM-LEVEL RULES AND VALIDATIONS

1. For the **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For the **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet– Reproductive Life Span.
3. For the **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

HEALTHY START 9

FORM INSTRUCTIONS

HEALTHY START 09 DETAIL SHEET

The following information is under the **Healthy Start 09 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. HS 09 – CAN Participation
2. Goal
3. Level
4. Domain
5. Definition
6. Benchmark Data Sources
7. Grantee Data Sources
8. Significance

Figure 118: Healthy Start 09: Detail Sheet

Healthy Start (HS 9)

▶ DG0000 Due In: 9 Days | Status: Not Started

▶ Resources [↗](#)

▼ HS 09 Detail Sheet

HS 09 - CAN participation	The percent of Healthy Start grantees with at least 25% community members and Healthy Start program participants serving as members of their CAN.
Goal	To increase the proportion of Healthy Start grantees with at least 25% community members and Healthy Start program participants serving as members of ... Show more
Level	Grantee
Domain	Healthy Start
Definition	Community Member: an individual who has lived experience that is representative of the project's Healthy Start target population. Community members ... Show more
Benchmark Data Sources	None
Grantee Data Sources	Grantee data systems
Significance	Consumer involvement in setting the community agenda and informing efforts to effectively meet the community's needs is critical to the effectiveness ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, for **New Competing Performance Reports (NCPRs)**, the grantee must provide annual objectives (%) for all future budget periods.
2. **Non-Competing Continuation Performance Reports (NCCPRs) and Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, Annual Performance Objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit and/or modify the Annual Objective Fields if needed. (NOTE: This field is required.)

Figure 119: Healthy Start 09: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives (%)
4/1/2018-3/31/2019	
4/1/2019-3/31/2020	
4/1/2020-3/31/2021	
4/1/2021-3/31/2022	25

DATA COLLECTION FOR DETAIL SHEET – CAN PARTICIPATION

1. In this section, for **Non-Competing Continuation Performance Reports (NCCPRs) and Project Period End Reports (PPERs)**, the grantee provides the following data for the current budget period.
 - a. *Numerator*: Number of community members and Healthy Start (HS) program participants serving as members of the CAN. Enter an integer from 0–999,999.
 - b. *Denominator*: The total number of individual members serving on the CAN. Enter an integer from 0–999,999. This is a required field.
2. For **Non-Competing Continuation Performance Reports (NCCPRs) and Project Period End Reports (PPERs)**, the grantee reports data for the current calendar year. For example, if the current budget year for the year 2 **NCCPR** is 4/1/2020–3/31/2021, the grantee will report data

from 01/01/2020–12/31/2020. Examples of calculated calendar years for each year of the grant are below:

- a. YEAR 1: 04-01-2019–12-31-2019
- b. YEAR 2: 01-01-2020–12-31-2020
- c. YEAR 3: 01-01-2021–12-31-2021
- d. YEAR 4: 01-01-2022–12-31-2022
- e. YEAR 5: 01-01-2023–12-31-2023

Figure 120: Healthy Start 09: Data Collection for Detail Sheet – CAN Participation

II. Data Collection for Detail Sheet - CAN participation	
Numerator <i>(Number of community members and Healthy Start (HS) program participants serving as members of the CAN.)</i>	ⓘ Enter an integer: 0 - 999,999 <input type="text"/>
Denominator <i>(Total number of individual members serving on the CAN.)</i>	ⓘ Enter an integer: 0 - 999,999 <input type="text"/>

ANNUAL PERFORMANCE SCORE

This section is automatically calculated based on the information provided in section 2.

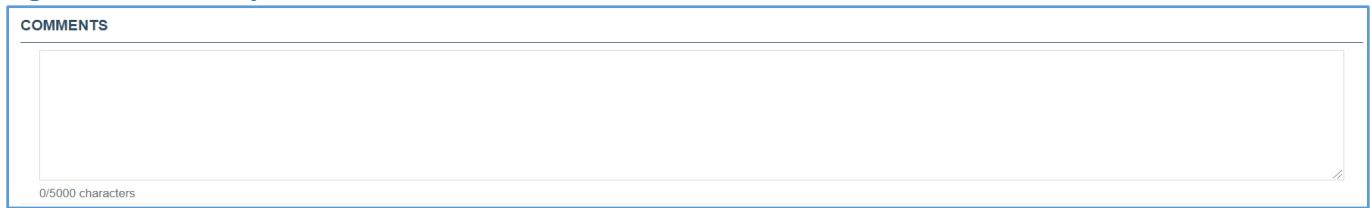
Figure 121: Healthy Start 09: Annual Performance Score

III. Annual Performance Score	
■ This score is calculated based on the information provided in Section 2.	
Budget Period	Score (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20

COMMENTS

The grantee may provide additional comments here.

Figure 122: Healthy Start 09: COMMENTS



COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1, Annual Performance Objectives.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2, Data Collection for Detail Sheet–Reproductive Life Span.
3. For **Non-Competing Continuations Reports**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORMS

On the **Training** forms, the grantee must provide details on participation of family, youth, and community members for MCH Training and Healthy Tomorrows programs; Title V collaboration; diversity of trainees; work with MCH and underserved populations; program enrollment; leadership; interdisciplinary practice; and skills and knowledge.

The data provided by the grantee supports the areas below:

1. To ensure that the Healthy Tomorrows program has collaborative interactions.
2. Increase the number of MCH long-term training programs focused on MCH populations like underserved and vulnerable.
3. Increase the involvement of adolescents and parents as consumers of LEAH program activities.
4. Increase the percentage of medium-term trainees for MCH core competencies.

APPLICABLE REPORT TYPES

Figure 123: Training Forms

Training Forms			
Applicable Forms	Report Types		
	NCPR	NCC	PPER
Training Form 1	✓	✓	✓
Training Form 2	✓	✓	✓
Training Form 3	✓	✓	✓
Training Form 4	✓	✓	✓
Training Form 5	✓	✓	✓
Training Form 6	✓	✓	✓
Training Form 7	✓	✓	✓
Training Form 8	✓	✓	✓
Training Form 9	✓	✓	✓
Training Form 10	✓	✓	✓
Training Form 11	✓	✓	✓
Training Form 12	✓	✓	✓
Training Form 13	✓	✓	✓
Training Form 14	✓	✓	✓

TRAINING FORM 1

FORM INSTRUCTIONS

TRAINING FORM 01 DETAIL SHEET

The following information is under the **Training Form 01 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 01 – Family/Youth/Community Engagement in MCH Training and Healthy Tomorrows Programs
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 124: Training 01: Detail Sheet

Training Form 1

▶ DG0000 Due In: 15 Days | Status: In Progress

▶ Resources

▼ Training Form 1 Detail Sheet

Training 01 - Family/ Youth/ Community Engagement in MCH Training and Healthy Tomorrows Programs	The percent of MCHB training and Healthy Tomorrows programs that ensure family, youth, and community member participation in program and policy ... Show more
Performance Measure	The percent of MCHB training and Healthy Tomorrows programs that ensure family/ youth/ community member participation in program and policy ... Show more
Goal	To increase family, youth, and/or community member participation in MCH Training and Healthy Tomorrows programs.
Level	Grantee
Domain	MCH Workforce Development
Definition	Attached is a table of five elements that demonstrate family member/youth/community member participation, including an emphasis on partnerships and ... Show more

Benchmark Data Sources	PHI-3: Increase the proportion of Council on Education for Public Health (CEPH) accredited schools of public health, CEPH accredited academic ... Show more
Grantee Data Sources	The below data collection form is to be completed by grantees.
Significance	Over the last decade, policy makers and program administrators have emphasized the central role of families and other community members as advisors ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**.
 - a. *Objectives*: Enter an integer from 0–5. (**NOTE**: If the grantee adds any integer six or above, the system will show an error.)
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - a. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 125: Training 01: Annual Performance Objectives

I. Annual Performance Objectives

- For New Competing reports, you must provide objectives in Section 1.
- For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
- Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives
6/1/2018-5/31/2019	5
6/1/2019-5/31/2020	5
6/1/2020-5/31/2021	5
6/1/2021-5/31/2022	5

DATA COLLECTION FOR DETAIL SHEET – FAMILY/ YOUTH/ COMMUNITY ENGAGEMENT IN MCH TRAINING AND HEALTHY TOMORROWS PROGRAMS

In this form the grantee may select either *Yes (1)* or *No (0)* for the below questions, and the total will be reflected in the Annual Performance Score section. (**NOTE**: All fields are required.)

Figure 126: Training 01: Family/ Youth/ Community Engagement in MCH Training and Healthy Tomorrows Programs

II. Data Collection for Detail Sheet - Family/ Youth/ Community Engagement in MCH Training and Healthy Tomorrows Programs	
<p>Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following program elements.</p>	
Element	Yes (1) / No (0)
<p>1. Participatory Planning Family members/youth/community members participate in and provide feedback on the planning, implementation and/or evaluation of the training or Healthy Tomorrows program's activities (e.g. strategic planning, program planning, materials development, program activities, and performance measure reporting).</p>	<p>Yes</p> <p>Select One</p> <p>Yes</p> <p>No</p>
<p>2. Cultural Diversity Culturally diverse family members/youth/community members facilitate the training or Healthy Tomorrows program's ability to meet the needs of the populations served.</p>	<p>No</p>
<p>3. Leadership Opportunities Within your training or Healthy Tomorrows program, family members/youth/community members are offered training, mentoring, and/or opportunities for leadership roles on advisory committees or task forces.</p>	<p>Yes</p>
<p>4. Compensation Family members/youth/community members who participate in the MCH Training or Healthy Tomorrows program are paid faculty, staff, consultants, or compensated for their time and expenses.</p>	<p>Yes</p>
<p>5. Train MCH/CSHCN staff Family members/youth/community members work with their training or Healthy Tomorrows program to provide training (pre-service, in-service and professional development) to MCH/CSHCN faculty/staff, students/trainees, and/or providers.</p>	<p>Yes</p>

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Data Collection Detail Sheet - Family/ Youth/Community Engagement in MCH Training and Healthy Tomorrows Programs.

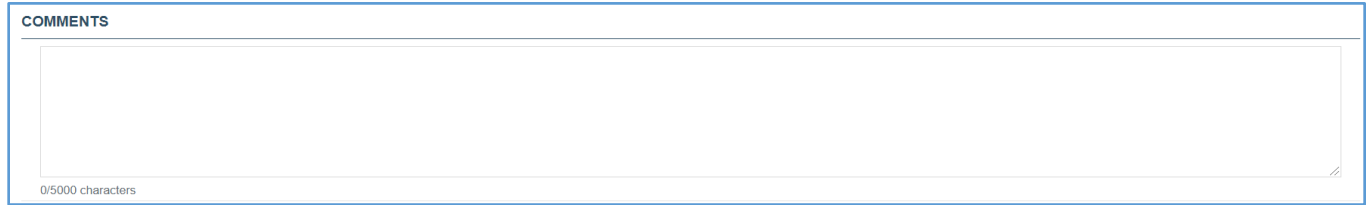
Figure 127: Training 01: Annual Performance Score

III. Annual Performance Score	
<p>The score is calculated based on the information provided in Section 2.</p>	
Budget Period	Score
6/1/2020-5/31/2021	4

COMMENTS

The grantee may provide additional comments here.

Figure 128: Training 01: COMMENTS



A screenshot of a web form element. At the top left, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input area with a thin blue border. In the bottom-left corner of this area, the text "0/5000 characters" is displayed in a small, grey font. A small cursor icon is visible in the bottom-right corner of the text area.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 2

FORM INSTRUCTIONS

TRAINING FORM 02 DETAIL SHEET

The following information is under the **Training Form 02 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 02 – Cultural Competence in MCH Training and Healthy Tomorrows Programs
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 129: Training 02: Detail Sheet

Training Form 2

▶ DG0000 Due In: 15 Days | Status: In Progress

▶ Resources

▼ Training Form 2 Detail Sheet

Training 02 - Cultural Competence in MCH Training and Healthy Tomorrows Programs	The percent of MCHB training and Healthy Tomorrows programs that have incorporated cultural and linguistic competence elements into their policies ... Show more
Performance Measure	The percent of MCHB training and Healthy Tomorrows programs that have integrated cultural and linguistic competence into their policies, guidelines ... Show more
Goal	To increase the percentage of MCH Training and Healthy Tomorrows programs that have integrated cultural and linguistic competence into their ... Show more
Level	Grantee
Domain	MCH Workforce Development
Definition	Attached is a checklist of 6 elements that demonstrate cultural and linguistic competency. Please check yes or no to indicate if your MCH Training or ... Show more

Benchmark Data Sources	Related to the following HP2020 Objectives: PHI-3: Increase the proportion of Council on Education for Public Health (CEPH) accredited schools ... Show more
Grantee Data Sources	The below data collection form is to be completed by grantees.
Significance	Over the last decade, researchers and policymakers have emphasized the central influence of cultural values and cultural/linguistic barriers: health ... Show more

ANNUAL PERFORMANCE TARGETS (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Objectives*: Enter an integer from 0–6. (**NOTE**: If the grantee adds any integer of seven or above, the system will show an error.)
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 130: Training 02: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives
6/1/2018-5/31/2019	[Input Field]
6/1/2019-5/31/2020	[Input Field]
6/1/2020-5/31/2021	[Input Field]
6/1/2021-5/31/2022	[Input Field] 6

DATA COLLECTION FOR DETAIL SHEET – CULTURAL COMPETENCE IN MCH TRAINING AND HEALTHY TOMORROWS PROGRAMS

In this form the grantee may select either *Yes (1)* or *No (0)* for the below questions, and the total will be reflected in the Annual Performance Score section.

Figure 131: Training 02: Cultural Competence in MCH Training and Healthy Tomorrows Programs

II. Data Collection for Detail Sheet - Cultural Competence in MCH Training and Healthy Tomorrows Programs	
<p>Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following program elements.</p>	
Element	Yes (1) / No (0)
1. Written Guidelines Strategies for advancing cultural and linguistic competency are integrated into your training or Healthy Tomorrows program's written plan(s) (e.g., grant application, recruiting plan, placement procedures, monitoring and evaluation plan, human resources, formal agreements, etc.).	Yes Select One Yes No
2. Training Cultural and linguistic competence knowledge and skills building are included in training aspects of your program.	Yes
3. Data Research or program information gathering includes the collection and analysis of data on populations served according to racial, ethnic, and linguistic groupings, where appropriate.	Yes
4. Staff/faculty diversity MCH Training Program or Healthy Tomorrows staff and faculty reflect cultural and linguistic diversity of the significant populations served.	Yes
5. Professional development MCH Training Program or Healthy Tomorrows staff and faculty participate in professional development activities to promote their cultural and linguistic competence.	Yes
6. Measure progress Measurement of Progress A process is in place to assess the progress of MCH Training program or Healthy Tomorrows participants in developing cultural and linguistic competence.	Yes

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Cultural Competence in MCH Training and Healthy Tomorrows Programs.

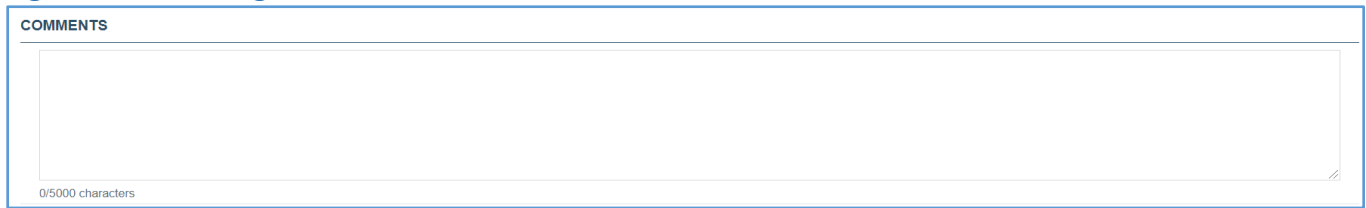
Figure 132: Training 02: Annual Performance Score

III. Annual Performance Score	
<p>The score is calculated based on the information provided in Section 2.</p>	
Budget Period	Score
6/1/2020-5/31/2021	6

COMMENTS

The grantee may provide additional comments here.

Figure 133: Training 02: COMMENTS



The image shows a screenshot of a web form. At the top left of the form area, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input field. In the bottom-left corner of this text field, the text "0/5000 characters" is displayed in a small, grey font. The entire form area is enclosed in a thin blue border.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 3

FORM INSTRUCTIONS

TRAINING FORM 03 DETAIL SHEET

The following information is under the **Training Form 03 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 03 – Healthy Tomorrow’s Partnership
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance
10. State Title V Agencies
11. Other MCH-Related Programs

Figure 134: Training 03: Detail Sheet

The screenshot displays the 'Training Form 3' interface. At the top, there is a header 'Training Form 3' with a document icon. Below it, a yellow bar shows 'DG0000' on the left and 'Due In: 15 Days | Status: In Progress' on the right. A 'Resources' link with an external icon is visible. A note states 'Fields with ★ are required.' Below this is an accordion menu titled 'Training Form 3 Detail Sheet'. The menu is expanded to show a list of fields with their corresponding values or descriptions:

Training 03 - Healthy Tomorrow's Partnership	The degree to which the Healthy Tomorrows Partnership for Children program collaborates with State Title V agencies, other MCH or MCH-related ... Show more
Performance Measure	The degree to which a Healthy Tomorrows program collaborates with State Title V agencies, other MCH or MCH-related programs and other professional ... Show more
Goal	To assure that the Healthy Tomorrows program has collaborative interactions related to professional development, policy development and product ... Show more
Level	Grantee
Domain	MCH Workforce Development

Definition	Attached is a list of the 7 elements that describe activities carried out by Healthy Tomorrows programs for or in collaboration with State Title V ... Show more
Benchmark Data Sources	ECBP-11(Developmental) Increase the proportion of local health departments that have established culturally appropriate and linguistically competent ... Show more
Grantee Data Sources	The Healthy Tomorrows program completes the attached table which describes the categories of collaborative activity.
Significance	As a SPRANS grantee, a training program enhances the Title V State block grants that support the MCHB goal to promote comprehensive, coordinated ... Show more
State Title V Agencies	These programs include State Block Grant funded or supported activities.
Other MCH-related programs	Other maternal and child health-related programs (both MCHB-funded and funded from other sources) include, but are not limited to: State Health ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *State Title Agencies*: Enter an integer from 0-7.
 - b. *Other MCH-related Programs*: Enter an integer from 0-7.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 135: Training 03: Annual Performance Objectives

I. Annual Performance Objectives		
<ul style="list-style-type: none"> ■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed. 		
Budget Periods	State Title V Agencies	Other MCH-related Programs
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	25	25

DATA COLLECTION FOR DETAIL SHEET – CULTURAL COMPETENCE IN MCH TRAINING AND HEALTHY TOMORROWS PROGRAMS

In this form, the grantee must select either *Yes (1)* or *No (0)* to reflect whether the training program has addressed the following program elements. If the grantee selects *Yes*, then they must also provide the total number of activities for program. The grantee may provide information for each of the following elements:

1. *State Title Agencies, Yes (1)/No (0)* (required): Select either *Yes* or *No* from the dropdown menu. (**NOTE:** Selecting the *Yes* option will unlock the next field (*State Title V Agencies Number of Activities*) and selecting the *No* option will keep the next field locked.)
2. *State Title V Agencies Number of Activities*: Enter an integer from 0–999,999. (**NOTE:** If unlocked, then this field is required.)
3. *Other MCH-related Program, Yes (1)/No (0)* (required): Select *Yes* or *No* from the dropdown menu. (**NOTE:** Selecting the *Yes* option will unlock the next field (*Other MCH-related Program Number of Activities*) and selecting the *No* option will keep the next field locked.)
4. *Other MCH-related Program Number of Activities*: Enter an integer from 0–999,999. (**NOTE:** If unlocked, then this field is required.)

Figure 136: Training 03: Data Collection Form for Detail Sheet - Healthy Tomorrow Partnership

II. Data Collection Form for Detail Sheet - Healthy Tomorrow Partnership				
<p>Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following program elements. Also, provide the total number of activities for each.</p>				
Element	State Title V Agencies Yes (1) / No (0)	State Title V Agencies Number of Activities	Other MCH-related Program Yes (1) / No (0)	Other MCH-related Program Number of Activities
1. Advisory Committee Examples might include: having representation from State Title V or other MCH program on your advisory committee	Yes	10	Yes	10
2. Professional Development & Training Examples might include: collaborating with state Title V agency to develop state training activity	Yes	10	Yes	10
3. Policy Development Examples might include: working with State Title V agency to develop and pass legislation	Yes	10	No	
4. Research, Evaluation, and Quality Improvement Examples might include: working with MCH partners on quality improvement efforts	Yes	10	Yes	10
5. Product Development Examples might include: participating on collaborative with MCH partners to develop community materials	No		Yes	10
6. Dissemination Examples might include: disseminating information on program implementation to local MCH partners	Yes	10	No	
7. Sustainability Examples might include: working with state and local MCH representatives to develop sustainability plans	Yes	10	Yes	10

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Healthy Tomorrow Partnership.

Figure 137: Training 03: Annual Performance Score

III. Annual Performance Score				
<p>The score is calculated based on the information provided in Section 2.</p>				
Budget Periods	State Title V Agencies	State Title V Agencies Activities	Other MCH-related Program	Other MCH-Related Program Activities
6/1/2020-5/31/2021	6	60	5	50

COMMENTS

The grantee may provide additional comments here.

Figure 138: Training 03: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 4

FORM INSTRUCTIONS

TRAINING FORM 04 DETAIL SHEET

The following information is under the **Training Form 04 Detail Sheet**. The grantee may expand the accordion menu to view the details:

1. Training 04 – Collaborative Interactions
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance
10. State Title V Agencies
11. Other MCH-Related Programs

Figure 139: Training 04: Detail Sheet

Training Form 4

▶ DG000 Due In: 15 Days | Status: In Progress

▶ Resources

Fields with ★ are required.

▼ **Training Form 4 Detail Sheet**

Training 04 - Collaborative Interactions	The degree to which a training program collaborates with State Title V agencies, other MCH or MCH-related programs.
Performance Measure	The degree to which a training program collaborates with State Title V agencies, other MCH or MCH-related programs and other professional ... Show more
Goal	To assure that a training program has collaborative interactions related to training, technical assistance, continuing education, and other ... Show more
Level	Grantee
Domain	MCH Workforce Development

Definition	Attached is a list of the 7 elements that describe activities carried out by the Healthy Tomorrows programs for, or in collaboration, with State ... Show more
Benchmark Data Sources	ECBP-11(Developmental) Increase the proportion of local health departments that have established culturally appropriate and linguistically competent ... Show more
Grantee Data Sources	The training program completes the attached table which describes the categories of collaborative activity.
Significance	As a SPRANS grantee, a training program enhances the Title V State block grants that support the MCHB goal to promote comprehensive, coordinated ... Show more
State Title V Agencies	These programs include State Block Grant funded or supported activities.
Other MCH-related programs	Other maternal and child health-related programs (both MCHB-funded and funded from other sources) include, but are not limited to: State Health ... Show more
Service	Ongoing collaborations with clinical locations should be counted as one activity (For example: multiple trainees rotate through the same ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *State Title Agencies*: Enter an integer from 0-6.
 - b. *Other MCH-related Programs*: Enter an integer from 0-6.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 140: Training 04: Annual Performance Objectives

I. Annual Performance Objectives		
<ul style="list-style-type: none"> For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed. 		
Budget Periods	State Title V Agencies	Other MCH-Related Programs
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022		

DATA COLLECTION FOR DETAIL SHEET – COLLABORATIVE INTERACTIONS

In this form the grantee may select either *Yes (1)* or *No (0)* to reflect whether the training program has addressed the following program elements. If the grantee selects *Yes*, then they also need to provide the total number of activities for program. The grantee may provide information for each of the following elements:

1. *State Title Agencies, Yes (1)/No (0)* (required): Select either *Yes* or *No* from the dropdown menu. (**NOTE:** Selecting the *Yes* option will unlock the next field (*State Title V Agencies Number of Activities*) and selecting the *No* option will keep the next field locked).
2. *State Title V Agencies Number of Activities*: Enter an integer from 0–999,999. If the field is unlocked, then it is required.
3. *Other MCH-related Programs, Yes (1)/No (0)* (required): Select either *Yes* or *No* from the dropdown menu. (**NOTE:** Selecting the *Yes* option will unlock the next field (*Other MCH-related Program Number of Activities*) and selecting the *No* option will keep the next field locked).
4. *Other MCH-related Programs Number of Activities*: Enter an integer from 0–999,999. If this field is unlocked, then it is required.

Figure 141: Training 04: Data Collection Form for Detail Sheet – Collaborative Interactions

II. Data Collection for Detail Sheet - Collaborative Interactions				
Element	State Title V Agencies Yes (1) / No (0)	State Title V Agencies Number of Activities	Other MCH-Related Programs Yes (1) / No (0)	Other MCH-Related Programs Number of Activities
1. Service Examples might include: Clinics run by the training program and/ or in collaboration with other agencies.	Yes	20	Yes	20
2. Training Examples might include: Training in Bright Futures; Workshops related to adolescent health practice; and Community-based practices. It would not include clinical supervision of long-term trainees.	Yes	20	Yes	20
3. Continuing Education Examples might include: Conferences; Distance learning; and Computer-based educational experiences. It would not include formal classes or seminars for long-term trainees.	No		Yes	20
4. Technical Assistance Examples might include: Conducting needs assessments with State programs; policy development; grant writing assistance; identifying best-practices; and leading collaborative groups. It would not include conducting needs assessments of consumers of the training program services.	Yes	20	Yes	20
5. Product Development Examples might include: Collaborative development of journal articles and training or informational videos.	Yes	20	No	
6. Research Examples might include: Collaborative submission of research grants, research teams that include Title V or other MCH-program staff and the training program's faculty.	No		Yes	20

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Healthy Tomorrow Partnership.

Figure 142: Training 03: Annual Performance Score

III. Annual Performance Score				
■ The score is calculated based on the information provided in Section 2.				
Budget Periods	State Title V Agencies	State Title V Agencies Activities	Other MCH-Related Programs	Other MCH-Related Program Activities
6/1/2020-5/31/2021	4	80	5	100

COMMENTS

The grantee may provide additional comments here.

Figure 143: Training 04: COMMENTS

<p>COMMENTS</p> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div> <p>0/5000 characters</p>
--

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 5

FORM INSTRUCTIONS

TRAINING FORM 05 DETAIL SHEET

The following information is under the **Training Form 05 Detail Sheet**. The grantee may expand the accordion menu to view the details:

1. Training 05 – Policy Development
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 144: Training 05: Detail Sheet

Training Form 5

▶ DG000
Due In: 15 Days | Status: In Progress

▶ Resources [↗](#)

Fields with ★ are required.

▼ **Training Form 5 Detail Sheet**

Training 05 - Policy Development	The degree to which MCH long-term training grantees engage in policy development, implementation, and evaluation.
Performance Measure	The degree to which MCH long-term training grantees engage in policy development, implementation, and evaluation.
Goal	To increase the number of MCH long-term training programs that actively promote the transfer and utilization of MCH knowledge and research to the ... Show more
Level	Grantee
Domain	MCH Workforce Development
Definition	Attached is a list of six elements that demonstrate policy engagement. Please check yes or no to indicate which the elements have been implemented ... Show more

Benchmark Data Sources	Related to PHI-3: Increase the proportion of Council on Education for Public Health (CEPH) accredited schools of public health, CEPH accredited ... Show more
Grantee Data Sources	The below data collection form is to be completed by grantees.
Significance	Policy development is one of the three core functions of public health as defined by the Institute of Medicine in The Future of Public Health ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**.
 - a. *Objectives (required)*: Enter an integer from 0–6. (**NOTE**: If the grantee adds any integer of seven or above, the system will show an error.)
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 145: Training 05: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives
6/1/2018-5/31/2019	[Input Field]
6/1/2019-5/31/2020	[Input Field]
6/1/2020-5/31/2021	[Input Field]
6/1/2021-5/31/2022	[Input Field]

DATA COLLECTION FOR DETAIL SHEET – POLICY DEVELOPMENT

In this form, the grantee must select either *Yes (1)* or *No (0)* to reflect whether the training program has addressed the following policy training and policy participation elements:

1. Training on Policy and Advocacy
 - a. *Your MCHB-funded Training Program provides didactic opportunities for training on policy development and advocacy to increase your understanding of how the policy process works at the federal, state, and/or local levels (required)*: The grantee must select either *Yes* or *No* from the dropdown menu. This is a required field.
 - b. *Your MCHB-funded Training Program provides an opportunity to apply your policy and advocacy knowledge through one or more of the following educational experiences (required)*: The grantee must select either *Yes* or *No* from the dropdown menu. If the

grantee selects the *Yes* option, it will unlock the Educational Experiences field; selecting the *No* option will keep the field locked.

2. *Educational Experiences*: This is a required field if you selected *Yes*. Select all that apply. If the field is unlocked, then it is required, and you must select at least one option.
3. *Other Educational Experiences Description*: Enter a description. This field is required if you selected *Other*.
4. *A pre/post-assessment is in place to measure increased policy knowledge and skills of long-term trainees* (required): The grantee must select either *Yes* or *No* from the dropdown menu. If the grantee selects the *Yes* option, it will unlock the *Percentage of Current Trainees Reporting Increased Policy Knowledge* field and the *Percentage of Current Trainees Reporting Increased Policy Skills* section. Selecting the *No* option will keep the fields locked. (**NOTE**: Long-term trainees are defined as those who have completed a long-term [greater than or equal to 300 contact hours] MCH Training Program, including those who received funds and those who did not.)
5. *Percentage of Current Trainees Reporting Increased Policy Knowledge*: Enter an integer from 0–100. This field is required if you selected *Yes*. (**NOTE**: If unlocked, then this field is required.)
6. *Percentage of Current Trainees Reporting Increased Policy Skills*: Enter an integer from 0–100. This field is required if you selected *Yes*. (**NOTE**: If unlocked, then this field is required.)

Figure 146: Training 05: Data Collection Form for Detail Sheet – Policy Development - Category #1

II. Data Collection for Detail Sheet - Policy Development

■ Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following policy training and policy participation elements.

Category #1: Training on Policy and Advocacy

★ 1. Your MCHB-funded Training Program provides didactic opportunities for training on policy development and advocacy to increase understanding of how the policy process works at the federal, state and/or local levels. Yes

★ 2. Your MCHB-funded Training Program provides an opportunity for application of policy and advocacy knowledge through one or more of the following educational experiences. Yes

2a. Educational experiences
(Required if you selected "Yes". Select all that apply.)

- Write a policy brief about an emerging local MCH public health issue
- Attend a meeting of a local MCH stakeholder group, provide a written summary of their approach
- Attend a professional association meeting and actively participate on a committee
- Educate Policymakers
- Provide written and/or oral testimony to the state legislature
- Write an article on an MCH topic for a lay audience
- Observe a legislative hearing on CSPAN, or if possible, attend a legislative hearing on an MCH topic
- Track a bill over the Internet over the course of a legislative session
- Interview an agency or organization-based MCH policy maker, administrator, or advocate and prepare written and/or oral mock testimony from the perspective of the agency/association interviewed
- Other

Other Educational Experiences Description
(Required if you selected "Other")

Provide description for other

<p>★ 3. A pre/post assessment is in place to measure increased policy knowledge and skills of long-term trainees (NOTE: Long-term trainees are defined as those who have completed a long-term [greater than or equal to 300 contact hours] MCH Training Program, including those who received funds and those who did not).</p>	<input type="text" value="Yes"/>
<p>3a. % of current trainees reporting increased policy knowledge (Required if you selected "Yes")</p>	<input type="text" value="50"/>
<p>3b. % of current trainees reporting increased policy skills (Required if you selected "Yes")</p>	<input type="text" value="50"/>

PARTICIPATION IN POLICY CHANGE AND TRANSLATION OF RESEARCH INTO POLICY:

1. In this section, the grantee must select either *Yes (1)* or *No (0)* to reflect whether the trainees, faculty, and/or staff contribute to the development of guidelines, regulations, legislation, or other public policy at the local, state, and/or national levels. The grantee must select either *Yes* or *No* from the dropdown menu. Selecting the *Yes* option will unlock the next field (*Policy Arenas*) and selecting the *No* option will keep the next field locked. This is a required field.
2. *Policy Arenas*: Select at least one option from the checkbox. This field is required if you selected *Yes*. Select all that apply.
3. In this section, the grantee must select either *Yes (1)* or *No (0)* to reflect whether the trainees, faculty, and/or staff participate in local, state, and/or national MCH advocacy networks and initiatives. The grantee must select either *Yes* or *No* from the dropdown menu. Selecting the *Yes* option will unlock the next field (*Policy Arenas*) and selecting the *No* option will keep the next field locked. This is a required field.
4. *Policy Arenas*: Select at least one option from the checkbox. This is a required field if you selected *Yes*. Select all that apply.
5. In this section, the grantee must select either *Yes (1)* or *No (0)* to reflect whether the trainees, faculty, and/or staff participate in disseminating and communicating research findings (both original and non-original) directly to public health agency leaders and/or policy officials. The grantee must select either *Yes* or *No* from the dropdown menu. Selecting the *Yes* option will unlock the next field (*Policy Arenas*) and selecting the *No* option will keep the next field locked. This is a required field.
 - a. *Policy Arenas*: Select at least one option from the checkbox. This field is required if you selected *Yes*. Select all that apply.

Figure 147: Training 05: Data Collection Form for Detail Sheet – Policy Development - Category #2

Category # 2: Participation in Policy Change and Translation of Research into Policy

* 4. Trainees, faculty and/or staff contribute to the development of guidelines, regulation, legislation or other public policy at the local, state, and/or national level.

Yes

4a. Policy Arenas
(Required if you selected 'Yes'. Select all that apply)

Local
 State
 National

* 5. Trainees, faculty and/or staff participate in local, state and/or national MCH advocacy networks and initiatives.

Yes

5a. Policy Arenas
(Required if you selected 'Yes'. Select all that apply)

Local
 State
 National

* 6. Trainees, faculty and/or staff participate in disseminating and communicating research findings (both original and non-original) directly to public health agency leaders and/or policy officials..

Yes

6a. Policy Arenas
(Required if you selected 'Yes'. Select all that apply)

Local
 State
 National

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Policy Development.

Figure 148: Training 05: Annual Performance Indicator

III. Annual Performance Indicator

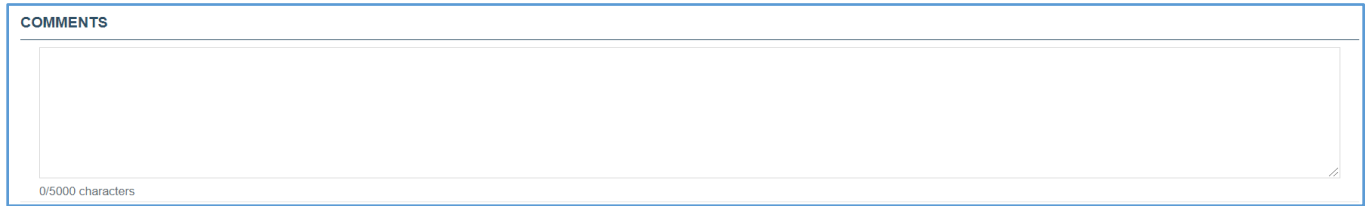
The indicator is calculated based on the information provided in Section 2.

Budget Period	Numerator	Denominator	Indicator (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	6	6	100

COMMENTS

The grantee may provide additional comments here.

Figure 149: Training 05: COMMENTS



The image shows a screenshot of a web form. At the top left of the form area, the word "COMMENTS" is written in a small, blue, sans-serif font. Below this is a large, empty rectangular text input field. In the bottom-left corner of this text field, the text "0/5000 characters" is displayed in a small, grey font. The entire form area is enclosed in a thin blue border.

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 6

FORM INSTRUCTIONS

TRAINING FORM 06 DETAIL SHEET

The following information is under the **Training Form 06 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 06 – Long Term Training Programs
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 150: Training 06: Detail Sheet

Training Form 6

▶ DG0000 Due In: 15 Days | Status: Not Started

▶ Resources

Fields with ★ are required.

▼ Training Form 6 Detail Sheet

Training 06 - Long Term Training Programs	The percentage of participants in MCHB long-term training programs who are from underrepresented racial and ethnic groups.
Performance Measure	The percentage of participants in MCHB long-term training programs who are from underrepresented racial and ethnic groups.
Goal	To increase the percentage of trainees participating in MCHB long-term training programs who are from underrepresented racial and ethnic groups.
Level	Grantee
Domain	MCH Workforce Development

Definition	Numerator: Total number of long-term trainees (=300 contact hours) participating in MCHB training programs reported to be from underrepresented ... Show more
Benchmark Data Sources	Related to Healthy People 2020 Objectives: AHS-4: Increase the number of practicing primary care providers ECBP-11: (Developmental) Increase ... Show more
Grantee Data Sources	Data will be collected annually from grantees about their trainees. MCHB does not maintain a master list of all trainees who are supported by MCHB ... Show more
Significance	HRSA's MCHB places special emphasis on improving service delivery to women, children and youth from communities with limited access to comprehensive ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:

- a. *Ethnicity (%)*: Enter an integer from 0–100.
- b. *Racial (%)*: Enter an integer from 0–100.

NOTE: The above fields will only accept an integer.

2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:

- a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
- b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
- c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 151: Training 06: Annual Performance Objectives

I. Annual Performance Objectives		
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>		
Budget Periods	Ethnic (%)	Racial (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	50	50

DATA COLLECTION FOR DETAIL SHEET – LONG-TERM TRAINING PROGRAM

1. *Total Number of Long-term Trainees (≥300 contact hours) participating in the training program. Include MCHB-supported and non-supported trainees. (Denominator)*: Enter an integer from 0–

999,999. This value should match the *Total Number of Trainees (X)* on the Long-Term Trainee form. This is a required field.

2. Ethnic Categories:

a. *Number of long-term trainees who are Hispanic or Latino (Ethnicity) (Numerator)*: Enter an integer from 0–999,999. This value should be less than or equal to the *Total Number of Long-Term Trainees (X)*. This is a required field.

3. Racial Categories:

a. *Number of long-term trainees who are American Indian or Alaskan Native*: Enter an integer from 0–999,999.

b. *Number of long-term trainees who are of Asian descent*: Enter an integer from 0–999,999.

c. *Number of long-term trainees who are Black or African-American*: Enter an integer from 0–999,999.

d. *Number of long-term trainees who are Native Hawaiian or Pacific Islanders*: Enter an integer from 0–999,999.

e. *Number of long-term trainees who are two or more races*: Enter an integer from 0–999,999.

4. *Total number of long-term trainees from an underrepresented racial group (Numerator)*: This will be automatically populated as a sum of all the above fields. The value in the *Total* field should be less than or equal to the *Total Number of Long-Term Trainees (X)*; if it is not, the system will show an error.

NOTE: All the above fields are required.

Figure 152: Training 06: Data Collection Form for Detail Sheet – Long-Term Training Program

II. Data Collection Form for Detail Sheet - Long Term Training Program

Report on the number of long-term trainees (≥300 contact hours) who are from any underrepresented racial/ethnic group.

★ Total number of long term trainees (≥300 contact hours) participating in the training program. (Include MCHB-supported and non-supported trainees.) (Denominator)

Ethnic Categories

★ Number of long-term trainees who are Hispanic or Latino (Ethnicity) (Numerator)

Racial Categories

★ Number of long-term trainees who are American Indian or Alaskan Native

★ Number of long-term trainees who are of Asian descent

★ Number of long-term trainees who are Black or African-American

★ Number of long-term trainees who are Native Hawaiian or Pacific Islanders	<input type="text" value="0"/>
★ Number of long-term trainees who are two or more races	<input type="text" value="0"/>
Total number of Long-term trainees from an underrepresented racial group (Numerator)	<input type="text" value="1"/>

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Healthy Tomorrow Partnership.

Figure 153: Training 06: Annual Performance Indicator

III. Annual Performance Indicator		
<p>■ This section is read only and shows you a breakdown of your annual performance.</p>		
Budget Periods	Ethnic (%)	Racial (%)
6/1/2020-5/31/2021	100	100

COMMENTS

The grantee may provide additional comments here.

Figure 154: Training 06: COMMENTS

<p>COMMENTS</p> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div> <p>0/5000 characters</p>
--

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 7

FORM INSTRUCTIONS

TRAINING FORM 07 DETAIL SHEET

The following information is under the **Training Form 07 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 07 – MCH Pipeline Programs
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 155: Training 07: Detail Sheet

Training Form 7

▶ DG0000 Due In: 13 Days | Status: Complete

▶ Resources

▼ Training Form 7 Detail Sheet

Training 07 - MCH Pipeline Programs	The percent of MCHB Pipeline Program graduates who have been engaged in work focused on MCH populations.
Performance Measure	The percent of MCHB Pipeline Program graduates who have been engaged in work focused on MCH populations since graduating from the MCH Pipeline ... Show more
Goal	To increase the percent of graduates of MCH Pipeline Programs who have been/are engaged in work focused on MCH populations.
Level	Grantee
Domain	MCH Workforce Development
Definition	Numerator: Number of pipeline graduates reporting they have been engaged in work focused on MCH populations since graduating from the MCH ... Show more
Benchmark Data Sources	Related to Healthy People 2020: Access Goal: Improve access to comprehensive, high-quality health care services Educational Community ... Show more
Grantee Data Sources	A pipeline program follow-up survey will be used to collect these data. Data Sources Related to Training and Work Settings/Populations: Show more
Significance	HRSA's MCHB places special emphasis on improving service delivery to women, children and youth from communities with limited access to comprehensive ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2 Year (%)*: Enter an integer from 0–100.
 - b. *5 Year (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 156: Training 07: Annual Performance Objectives

I. Annual Performance Objectives

- For New Competing reports, you must provide objectives in Section 1.
- For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
- Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	2 Year (%)	5 Year (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022		

DATA COLLECTION FOR DETAIL SHEET – MCH PIPELINE PROGRAM

1. *The MCH Pipeline Program has graduates who reported working with the maternal and child health populations:* Select checkboxes. Selecting the checkbox *2 Years After Graduating from MCH Pipeline Program* will unlock the same section below. Selecting the checkbox *5 Years after*

Graduating from MCH Pipeline Program will unlock both sections for 2 and 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM.

2. 2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM

- a. *The total number of graduates 2 years after completing the program*: Enter an integer from 0 to 999,999. This value should be consistent across Training Measures 7, 8, and 9.
- b. *The total number of graduates lost to follow-up*: Enter an integer from 0 to 999,999. This value should be less than or equal to the value in field A; if it is not equal, an error message will appear.
- c. *The total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
- d. *Number of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (Numerator)*: Enter an integer from 0 to 999,999.
- e. *Percent of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program*: This section will be automatically populated based on the feedback above. If section is unlocked, all the above fields are required.

3. 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM:

- a. *The total number of graduates 5 years following completion of the program*: Enter an Integer from 0–999,999.
- b. *The total number of graduates lost to follow-up*: Enter an integer from 0 to 999,999. This value should be less than or equal to the value in field A; if it is not, an error message will appear.
- c. *The total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
- d. *Number of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (Numerator)*: Enter an integer from 0 to 999,999.
- e. *Percent of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program*: This will be automatically populated as a sum of all the above fields. If this section is unlocked, all of the above fields are required.

Figure 157: Training 07: Data Collection Form for Detail Sheet – Long-Term Training Program

II. Data Collection for Detail Sheet - MCH Pipeline Program	
<p><input type="checkbox"/> If the individual works with more than one of these groups, only count them once.</p>	
<p>Pipeline program has graduates who reported working with the maternal and child health population</p>	<p><input checked="" type="checkbox"/> 2 years after graduating from their MCH Pipeline program</p> <p><input checked="" type="checkbox"/> 5 years after graduating from their MCH Pipeline program</p>
2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM	
A. The total number of graduates, 2 years following completion of program	25
B. The total number of graduates lost to follow-up	10
C. The total number of respondents (A-B) = Denominator	15
D. Number of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (Numerator)	15
E. Percent of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (%)	100
5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM	
A. The total number of graduates, 5 years following completion of program	40
B. The total number of graduates lost to follow-up	10
C. The total number of respondents (A-B) = Denominator	30
D. Number of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (Numerator)	10
E. Percent of respondents who report working with an MCH population since graduating from the MCH Pipeline Training Program (%)	33.3

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – MCH Pipeline Program.

Figure 158: Training 07: Annual Performance Indicator

III. Annual Performance Indicator		
<p>■ The indicator is calculated based on the information provided in Section 2.</p>		
Budget Periods	2 Year (%) (Numerator/Denominator * 100)	5 Year (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 159: Training 07: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 8

FORM INSTRUCTIONS

TRAINING FORM 08 DETAIL SHEET

The following information is under the **Training Form 08 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 08 – MCH Pipeline Program
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Source
8. Grantee Data Sources
9. Significance

Figure 160: Training 08: Detail Sheet

Training Form 8

▶ DG000 Due In: 13 Days | Status: Not Started

▶ Resources

▼ Training Form 8 Detail Sheet

Training 08 - MCH Pipeline Program	The percent of MCH Pipeline Program graduates who have been engaged in work with populations considered to be underserved or vulnerable.
Performance Measure	The percent of MCH Pipeline Program graduates who have been engaged in work with populations considered to be underserved or vulnerable since ... Show more
Goal	To increase the percent of graduates of MCH Pipeline Programs who have been engaged in work with populations considered to be underserved or ... Show more
Level	Grantee
Domain	MCH Workforce Development

Definition	Numerator: Number of pipeline graduates reporting they have been engaged in work with populations considered underserved or vulnerable since ... Show more
Benchmark Data Sources	Related to Healthy People 2020: Access Goal: Improve access to comprehensive, high-quality health care services Educational Community ... Show more
Grantee Data Sources	A pipeline program follow-up survey will be used to collect these data. Data Sources Related to Training and Work Settings/Populations: Show more
Significance	HRSA's MCHB places special emphasis on improving service delivery to women, children and youth from communities with limited access to comprehensive ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2 Year (%) (required)*: Enter an integer from 0–100.
 - b. *5 Year (%) (required)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 161: Training 08: Annual Performance Objectives

I. Annual Performance Objectives		
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>		
Budget Periods	2 Year (%)	5 Year (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	20	10

DATA COLLECTION FOR DETAIL SHEET – MCH PIPELINE PROGRAM

1. *MCH Pipeline Program graduates who have worked with populations considered underserved or vulnerable*: Select checkboxes. Selecting the checkbox labeled *2 years after graduating from their MCH Pipeline program* will unlock the same section below. Selecting the checkbox labeled *5 years after graduating from their MCH Pipeline program* will unlock both sections for 2 and 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM.
2. 2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM
 - a. *The total number of graduates, 2 years following completion of program*: Enter an integer from 0 to 999,999. This value should be consistent across Training Measures 7, 8, and 9.
 - b. *The total number of graduates lost to follow-up*: Enter an integer from 0 to 999,999. This value should be less than or equal to the value in field A; if it is not, an error message will appear.
 - c. *The total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
 - d. *Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator)*: Enter an integer from 0 to 999,999.
 - e. *Percent of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program*: This section will

be automatically populated based on the feedback above. If this section is unlocked, all the above fields are required.

3. 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM

- a. *The total number of graduates 5 years following completion of program:* Enter an integer from 0 to 999,999. This value should be consistent across Training Measures 7, 8, and 9.)
- b. *The total number of graduates lost to follow-up:* Enter an integer from 0 to 999,999. This value should be less than or equal to the value in field A; if it is not, an error message will appear.
- c. *The total number of respondents (A-B) = Denominator:* This section will be automatically populated based on the feedback above.
- d. *Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator):* Enter an integer from 0 to 999,999.
- e. *Percentage of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program:* This section will be automatically populated based on the feedback above. If this section is unlocked, all the above fields are required.

Figure 162: Training 08: Data Collection Form for Detail Sheet – MCH Pipeline Program

II. Data Collection for Detail Sheet - MCH Pipeline Program

If the individual works with more than one of these groups, only count them once.

MCH Pipeline Program graduates who have worked with populations considered underserved or vulnerable

- 2 years after graduating from their MCH Pipeline program
- 5 years after graduating from their MCH Pipeline program

2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM

A. The total number of graduates, 2 years following completion of program	<input type="text" value="25"/>	
B. The total number of graduates lost to follow-up	<input type="text" value="5"/>	
C. The total number of respondents (A-B) = Denominator	<input type="text" value="20"/>	
D. Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator)	<input type="text" value="6"/>	
E. Percent of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (%)	<input type="text" value="30"/>	

5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM	
A. The total number of graduates, 5 years following completion of program	40
B. The total number of graduates lost to follow-up	10
C. The total number of respondents (A-B) = Denominator	30
D. Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator)	10
E. Percent of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (%)	33.3

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – MCH Pipeline Program.

Figure 163: Training 08: Annual Performance Indicator

III. Annual Performance Indicator		
<ul style="list-style-type: none"> The indicator is calculated based on the information provided in Section 2. 		
Budget Periods	2 Year (%) (Numerator/Denominator * 100)	5 Year (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 164: Training 08: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 9


FORM INSTRUCTIONS

TRAINING FORM 09 DETAIL SHEET


The following information is under the **Training Form 09 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 09 – Graduate Program Enrollment
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 165: Training 09: Detail Sheet

 **Training Form 9**

▶ DG0000
Due In: 13 Days | Status: Not Started

▶ Resources 

▼ **Training Form 9 Detail Sheet**

Training 09 - Graduate Program Enrollment	The percent of pipeline graduates that enter graduate programs preparing them to work with the MCH population.
Performance Measure	The percent of pipeline graduates that enter graduate programs preparing them to work with the MCH population.
Goal	To increase the number of pipeline graduates that enter graduate programs preparing them to work with the MCH population.
Level	Grantee

Domain	MCH Workforce Development
Definition	Numerator: Total number of MCH Pipeline trainees enrolled in or who have completed a graduate school program* preparing them to work with the ... Show more
Benchmark Data Sources	Related to Healthy People 2020 Objectives: ECBP-12: Increase the inclusion of core clinical preventive and population health content in ... Show more
Grantee Data Sources	Attached data collection form to be completed by grantees.
Significance	MCHB training programs assist in developing a public health workforce that addresses key MCH issues and fosters field leadership in the MCH arena.

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2 Year (%)* (required): Enter an integer from 0–100.
 - b. *5 Year (%)* (required): Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 166: Training 09: Annual Performance Objectives

I. Annual Performance Objectives		
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>		
Budget Periods	2 Year (%)	5 Year (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	20	10

DATA COLLECTION FOR DETAIL SHEET – MCH PIPELINE PROGRAM

1. *MCH Pipeline Program graduates who have worked with populations considered underserved or vulnerable*: Select checkboxes. Selecting the checkbox that says *2 years after graduating from their MCH Pipeline program* will unlock the same section below. Selecting the checkbox that says *5 years after graduating from their MCH Pipeline program* will unlock both sections for 2 and 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM.
2. 2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM
 - a. *The total number of Pipeline Trainees, 2 years following graduation from the program*: Enter an integer from 0–999,999. This value should be consistent across Training Measures 7, 8, and 9.
 - b. *The total number of graduates lost to follow-up*: Enter an integer from 0–999,999. This value should be less than or equal to the value in the above field; if it is not, an error message will appear.
 - c. *The total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
 - d. *Number of respondents that are enrolled in or have completed graduate programs preparing them to work with the MCH population (Numerator)*: Enter an integer from 0–999,999.
 - e. *Percent of respondents that are enrolled in or have completed graduate programs preparing them to work with the MCH population (%)*: This section will be automatically populated based on the feedback above. If this section is unlocked, all the above fields are required.
3. 5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM
 - a. *The total number of Pipeline Trainees, 5 years following graduation from the program*: Enter an integer from 0–999,999. This value should be consistent across Training Measures 7, 8, and 9.
 - b. *The total number of graduates lost to follow-up*: Enter an integer from 0–999,999. This value should be less than or equal to the value in the above field; if it is not, an error message will appear.
 - c. *The total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
 - d. *Number of respondents that are enrolled in or have completed graduate programs preparing them to work with the MCH population (Numerator)*: Enter an integer from 0–999,999.
 - e. *Percent of respondents that are enrolled in or have completed graduate programs preparing them to work with the MCH population (%)*: Enter an integer from 0–999,999. If this section is unlocked, all the above fields are required.

Figure 167: Training 09: Data Collection Form for Detail Sheet – MCH Pipeline Program

II. Data Collection for Detail Sheet - MCH Pipeline Program	
<input type="checkbox"/> If the individual works with more than one of these groups, only count them once.	
MCH Pipeline Program graduates who have worked with populations considered underserved or vulnerable	<input checked="" type="checkbox"/> 2 years after graduating from their MCH Pipeline program <input checked="" type="checkbox"/> 5 years after graduating from their MCH Pipeline program
2 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM	
A. The total number of graduates, 2 years following completion of program	25
B. The total number of graduates lost to follow-up	5
C. The total number of respondents (A-B) = Denominator	20
D. Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator)	6
E. Percent of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (%)	30
5 YEARS AFTER GRADUATING FROM MCH PIPELINE PROGRAM	
A. The total number of graduates, 5 years following completion of program	40
B. The total number of graduates lost to follow-up	10
C. The total number of respondents (A-B) = Denominator	30
D. Number of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (Numerator)	10
E. Percent of respondents who have worked with populations considered to be underserved or vulnerable since graduating from the MCH Pipeline Training Program (%)	33.3

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – MCH Pipeline Program.

Figure 168: Training 09: Annual Performance Indicator

III. Annual Performance Indicator		
<p>■ The indicator is calculated based on the information provided in Section 2.</p>		
Budget Periods	2 Year (%) (Numerator/Denominator * 100)	5 Year (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 169: Training 09: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 10

FORM INSTRUCTIONS

TRAINING FORM 10 DETAIL SHEET

The following information is under the **Training Form 10 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 10 – Field Leadership
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 170: Training 10: Detail Sheet

Training Form 10

▶ DG000
Due In: 13 Days | Status: Not Started

▶ Resources

▼ Training Form 10 Detail Sheet

Training 10 - Field Leadership	The percent of long term trainees that have demonstrated field leadership after completing an MCH training program.
Performance Measure	The percentage of long-term trainees that have demonstrated field leadership after completing an MCH Training Program.
Goal	To increase the percentage of long term trainees that have demonstrated field leadership two and five years after completing their MCH Training ... Show more
Level	Grantee
Domain	MCH Workforce Development
Definition	Attached is a checklist of four elements that demonstrate field leadership. For each element, identify the number of long-term trainees that have ... Show more
Benchmark Data Sources	Related to Healthy People 2020 Objectives: PHI-1: Increase the proportion of Federal, Tribal, State and local public health agencies that ... Show more
Grantee Data Sources	The below data collection form is to be completed by grantees.
Significance	An MCHB trained workforce is a vital participant in clinical, administrative, policy, public health and various other arenas. MCHB long term training ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2 Year (%)* (required): Enter an integer.
 - b. *5 Year (%)* (required): Enter an integer.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 171: Training 10: Annual Performance Objectives

I. Annual Performance Objectives

■ For New Competing reports, you must provide objectives in Section 1.
 For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
 Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	2 Year Follow Up (%)	5 Year Follow Up (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	20	10

DATA COLLECTION FOR DETAIL SHEET – FIELD LEADERSHIP

1. *Long-term trainees that have demonstrated field leadership after completing an MCH Training Program*: Select checkboxes. (**NOTE**: Selection of checkbox *2 years after completing their MCH Training Program* will unlock the same section below. Selection of checkbox *5 years after*

completing their MCH Training Program will unlock both sections for 2 and 5 YEAR FOLLOW-UP.)

2. 2 YEAR FOLLOW-UP

- a. *The total number of long-term trainees, 2 years post program completion, included in this report:* Enter an integer from 0–999,999.
- b. *The total number of program completers lost to follow-up:* Enter an integer from 0–999,999. (NOTE: This value should be less than or equal to the value in Field A, else an error message will appear.)
- c. *Number of respondents (A-B) = Denominator:* This section will be automatically populated based on the feedback above.
- d. *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator):* Enter an integer from 0–999,999. (NOTE: If the individual works with more than one of these groups, only count them once.)
- e. *Percent of long-term trainees (2 years post program completion) who have demonstrated field leadership in at least one of the following areas (%):* This section will be automatically populated from the above field. (NOTE: If section is unlocked, all the above fields are required.)
- f. Individual respondents may have leadership activities in multiple areas below:
 - i. *Number of trainees that have participated in academic leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator)*.
 - ii. *Number of trainees that have participated in clinical leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator)*.
 - iii. *Number of trainees that have participated in public health practice leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator)*.

- iv. *Number of trainees that have participated in public policy and advocacy leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999.

NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator).*

3. 5 YEAR FOLLOW-UP

- a. *The total number of long-term trainees, 5 years post program completion, included in this report:* Enter an integer from 0–999,999.
- b. *The total number of program completers lost to follow-up:* Enter an integer from 0–999,999. (NOTE: This value should be less than or equal to the value in field A; if it is not, an error message will appear.)
- c. *Number of respondents (A-B) = Denominator:* This section will be automatically populated based on the feedback above.
- d. *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator):* Enter an integer from 0–999,999. (NOTE: If the individual works with more than one of these groups, only count them once.)
- e. *Percent of long-term trainees (5 years post program completion) who have demonstrated field leadership in at least one of the following areas (%):* (NOTE: Individual respondents may have leadership activities in multiple areas below.)
- f. *Number of trainees that have participated in academic leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator).*
- g. *Number of trainees that have participated in clinical leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator).*
- h. *Number of trainees that have participated in public health practice leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the following areas below (Numerator).*
- i. *Number of trainees that have participated in public policy and advocacy leadership activities since completing their MCH Training Program:* Enter an integer from 0–999,999. NOTE: This value must be less than or equal to the value entered in the field labeled *Number of respondents who have demonstrated field leadership in at least one of the*

following areas below (Numerator. If section is unlocked, all the above fields are required.)

Figure 172: Training 10: Data Collection Form for Detail Sheet – Field Leadership

II. Data Collection for Detail Sheet - Field Leadership	
Long-term trainees that have demonstrated field leadership after completing an MCH Training Program	<input checked="" type="checkbox"/> 2 years after completing their MCH Training Program <input checked="" type="checkbox"/> 5 years after completing their MCH Training Program
2 YEAR FOLLOW-UP	
A. The total number of long-term trainees, 2 years post program completion, included in this report	100
B. The total number of program completers lost to follow-up	50
C. Number of respondents (A-B) = Denominator	50
D. Number of respondents who have demonstrated field leadership in <u>at least one</u> of the following areas below (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	10

<p>E. Percent of long-term trainees (2 years post program completion) who have demonstrated field leadership in at least one of the following areas (%):</p>	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;">20</div>
<p>(Individual respondents may have leadership activities in multiple areas below)</p> <p>1. Number of trainees that have participated in academic leadership activities since completing their MCH Training Program</p> <ul style="list-style-type: none"> • Disseminated information on MCH Issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care) • Conducted research or quality improvement on MCH issues • Provided consultation or technical assistance in MCH areas • Taught/mentored in my discipline or other MCH related field • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) • Procured grant and other funding in MCH areas • Conducted strategic planning or program evaluation 	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;">10</div>
<p>2. Number of trainees that have participated in clinical leadership activities since completing their MCH Training Program</p> <ul style="list-style-type: none"> • Participated as a group leader, initiator, key contributor or in a position of influence/authority on any of the following: committees of State, national, or local organizations; task forces; community boards; advocacy groups; research societies; professional societies; etc. • Served in a clinical position of influence (e.g. director, senior therapist, team leader, etc. • Taught/mentored in my discipline or other MCH related field • Conducted research or quality improvement on MCH issues • Disseminated information on MCH Issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care) • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) 	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;">10</div>
<p>3. Number of trainees that have participated in public health practice leadership activities since completing their MCH Training Program</p> <ul style="list-style-type: none"> • Provided consultation, technical assistance, or training in MCH areas • Procured grant and other funding in MCH areas • Conducted strategic planning or program evaluation • Conducted research or quality improvement on MCH issues • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) • Participated in public policy development activities (e.g., Participated in community engagement or coalition building efforts, written policy or guidelines, provided testimony, educated policymakers, etc.) 	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;">10</div>
<p>4. Number of trainees that have participated in public policy & advocacy leadership activities since completing their MCH Training Program</p> <ul style="list-style-type: none"> • Participated in public policy development activities (e.g., participated in community engagement or coalition building efforts, written policy or guidelines, influenced MCH related legislation, provided testimony, educated legislators) • Participated on any of the following as a group leader, initiator, key contributor, or in a position of influence/authority: committees of State, national, or local organizations; task forces; community boards; advocacy groups; research societies; professional societies; etc. • Disseminated information on MCH public policy issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care, commentaries, and chapters) 	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;">10</div>

5 YEAR FOLLOW-UP	
A. The total number of long-term trainees, 5 years post program completion, included in this report	100
B. The total number of program completers lost to follow-up	40
C. Number of respondents (A-B) = Denominator	60
D. Number of respondents who have demonstrated field leadership in <u>at least one</u> of the following areas below (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	40
E. Percent of long-term trainees (5 years post program completion) who have demonstrated field leadership in at least one of the following areas (%):	66.7
(Individual respondents may have leadership activities in multiple areas below)	
1. Number of trainees that have participated in academic leadership activities since completing their MCH Training Program <ul style="list-style-type: none"> • Disseminated information on MCH Issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care) • Conducted research or quality improvement on MCH issues • Provided consultation or technical assistance in MCH areas • Taught/mentored in my discipline or other MCH related field • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) • Procured grant and other funding in MCH areas • Conducted strategic planning or program evaluation 	40
2. Number of trainees that have participated in clinical leadership activities since completing their MCH Training Program <ul style="list-style-type: none"> • Participated as a group leader, initiator, key contributor or in a position of influence/authority on any of the following: committees of State, national, or local organizations; task forces; community boards; advocacy groups; research societies; professional societies; etc. • Served in a clinical position of influence (e.g. director, senior therapist, team leader, etc. • Taught/mentored in my discipline or other MCH related field • Conducted research or quality improvement on MCH issues • Disseminated information on MCH Issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care) • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) 	40
3. Number of trainees that have participated in public health practice leadership activities since completing their MCH Training Program <ul style="list-style-type: none"> • Provided consultation, technical assistance, or training in MCH areas • Procured grant and other funding in MCH areas • Conducted strategic planning or program evaluation • Conducted research or quality improvement on MCH issues • Served as a reviewer (e.g., for a journal, conference abstracts, grant, quality assurance process) • Participated in public policy development activities (e.g., Participated in community engagement or coalition building efforts, written policy or guidelines, provided testimony, educated policymakers, etc.) 	40
4. Number of trainees that have participated in public policy & advocacy leadership activities since completing their MCH Training Program <ul style="list-style-type: none"> • Participated in public policy development activities (e.g., participated in community engagement or coalition building efforts, written policy or guidelines, influenced MCH related legislation, provided testimony, educated legislators) • Participated on any of the following as a group leader, initiator, key contributor, or in a position of influence/authority: committees of State, national, or local organizations; task forces; community boards; advocacy groups; research societies; professional societies; etc. • Disseminated information on MCH public policy issues (e.g., Peer-reviewed publications, key presentations, training manuals, issue briefs, best practices documents, standards of care, commentaries, and chapters) 	40

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Field Leadership.

Figure 173: Training 10: Annual Performance Indicator

III. Annual Performance Indicator		
<p>The indicator is calculated based on the information provided in Section 2.</p>		
Budget Periods	2 Year Indicator (%) (Numerator/Denominator * 100)	5 Year Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	20	66.7

COMMENTS

The grantee may provide additional comments here.

Figure 174: Training 10: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 11


FORM INSTRUCTIONS

TRAINING FORM 11 DETAIL SHEET


The following information is under the **Training Form 11 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 11 – Long-term Trainees Working with MCH Populations
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 175: Training 11: Detail Sheet

 **Training Form 11**

▶ DG000i
Due In: 13 Days | Status: Not Started

▶ Resources 

▼ **Training Form 11 Detail Sheet**

Training 11 - Long-term trainees working with MCH populations	The percentage of long-term trainees who are engaged in work focused on MCH populations after completing their MCH Training Program.
Performance Measure	The percentage of long-term trainees who are engaged in work focused on MCH populations after completing their MCH Training Program.
Goal	To increase the percent of long-term trainees engaged in work focused on MCH populations two and five years after completing their MCH Training ... Show more
Level	Grantee
Domain	MCH Workforce Development

Definition	Numerator: Number of long-term trainees reporting they are engaged in work focused on MCH populations after completing their MCH Training ... Show more
Benchmark Data Sources	Related to ECBP-10 Increase the number of community-based organizations (including local health departments, Tribal health services, nongovernmental ... Show more
Grantee Data Sources	A revised trainee follow-up survey that incorporates the new form for collecting data on the involvement of those completing an MCH training program ... Show more
Significance	HRSA's MCHB places special emphasis on improving service delivery to women, children and youth from communities with limited access to comprehensive ... Show more

ANNUAL PERFORMANCE OBJECTIVES (REQUIRED)

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2 Year (%)*: Enter an integer from 0–100.
 - b. *5 Year (%)*: Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 176: Training 11: Annual Performance Objectives

I. Annual Performance Objectives		
<ul style="list-style-type: none"> ■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed. 		
Budget Periods	2 Year (%)	5 Year (%)
6/1/2018-5/31/2019		
6/1/2019-5/31/2020		
6/1/2020-5/31/2021		
6/1/2021-5/31/2022	20	10

DATA COLLECTION FOR DETAIL SHEET – LONG-TERM TRAINEES WORKING WITH MCH POPULATIONS

1. *Long-term trainees who are engaged in work focused on MCH populations*: Select checkboxes. **(NOTE:** Selection of the checkbox labeled *2 Years after completing their MCH Training Program*

will unlock the same section below. Selection of the checkbox labeled *5 Years after completing their MCH Training Program* will unlock both sections for 2 and 5 YEAR FOLLOW-UP.

2. 2 YEAR FOLLOW-UP

- a. *Total number of long-term trainees, 2 years following program completion*: Enter an integer from 0–999,999. (NOTE: This value should be consistent across Training Measures 10, 11, and 12.)
- b. *Total number of long-term trainees lost to follow-up (2 years following program completion)*: Enter an integer from 0–999,999. (NOTE: This value should be less than or equal to the value in the above field; if is not, an error message will appear.)
- c. *Total number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
- d. *Number of respondents 2 years following completion of program who report working with an MCH population (Numerator)*: Enter an integer from 0–999,999. (If the individual works with more than one of these groups, only count them once.)
- e. *Percent of respondents 2 years following completion of program who report working with an MCH population (%)*: This section will be automatically populated based on the feedback above.

NOTE: If section is unlocked, all the above fields are required.

3. 5 YEAR FOLLOW-UP

- a. *The total number of long-term trainees, 5 years following program completion*: Enter an integer from 0–999,999. (NOTE: This value should be consistent across Training Measures 10, 11, and 12.)
- b. *The total number of long-term trainees lost to follow-up 5 years following program completion*: Enter an integer from 0–999,999. (NOTE: This value should be less than or equal to the value in the above field; if it is not, an error message will appear.)
- c. *Number of respondents 5 years following completion of program who report working with an MCH population (Numerator)*: Enter an integer from 0–999,999. (If the individual works with more than one of these groups, only count them once.)
- d. *Number of respondents that are enrolled in or have completed graduate Programs preparing them work with the MCH population (Numerator)*: Enter an integer from 0–999,999.
- e. *Percent of respondents 5 years following completion of program who report working with an MCH population (%)*: Enter an integer from 0–999,999.

NOTE: If section is unlocked, all the above fields are required.

Figure 177: Training 11: Data Collection Form for Detail Sheet – Long-term trainees working with MCH Populations

II. Data Collection for Detail Sheet - Long-term trainees working with MCH populations	
Long-term trainees who are engaged in work focused on MCH populations	<input checked="" type="checkbox"/> 2 years after completing their MCH Training Program <input checked="" type="checkbox"/> 5 years after completing their MCH Training Program
2 YEAR FOLLOW-UP	
A. The total number of long-term trainees, 2 years following program completion	100
B. The total number of long-term trainees lost to follow-up (2 years following program completion)	40
C. The total number of respondents (A-B) = Denominator	60
D. Number of respondents 2 years following completion of program who report working with an MCH population (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	35
E. Percent of respondents 2 years following completion of program who report working with an MCH population (%)	58.3

5 YEAR FOLLOW-UP	
A. The total number of long-term trainees, 5 years following program completion	50
B. The total number of long-term trainees lost to follow-up (5 years following program completion)	25
C. The total number of respondents (A-B) = Denominator	25
D. Number of respondents 5 years following completion of program who report working with an MCH population (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	20
E. Percent of respondents 5 years following completion of program who report working with an MCH population (%)	80

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Long-term Trainees Working with MCH Populations.

Figure 178: Training 11: Annual Performance Indicator

III. Annual Performance Indicator		
<p>The indicator is calculated based on the information provided in Section 2.</p>		
Budget Periods	2 Year Indicator (%) (Numerator/Denominator * 100)	5 Year Indicator (%) (Numerator/Denominator * 100)
4/1/2020-3/31/2021	58.3	80

COMMENTS

The grantee may provide additional comments here.

Figure 179: Training 11: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 12


FORM INSTRUCTIONS

TRAINING FORM 12 DETAIL SHEET


The following information is under the **Training Form 12 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 12 – Long-term Trainees
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 180: Training 12: Detail Sheet

 **Training Form 12**

▶ DG0000
Due In: 13 Days | Status: Not Started

▶ Resources 

▼ Training Form 12 Detail Sheet

Training 12 - Long-term Trainees	The percent of long-term trainees who, at 2, 5 and 10 years post training, have worked in an interdisciplinary manner to serve the MCH population ... Show more
Performance Measure	The percent of long-term trainees who, at 2, 5 and 10 years post training have worked in an interdisciplinary manner to serve the MCH population.
Goal	To increase the percent of long-term trainees who, upon completing their training, work in an interdisciplinary manner to serve the MCH population.
Level	Grantee
Domain	MCH Workforce Development

Definition	Numerator: The number of long-term trainees indicating that they have worked in an interdisciplinary manner serving the MCH population. Show more
Benchmark Data Sources	Related to Healthy People 2020 Objectives: ECBP-12: Increase the inclusion of core clinical preventive and population health content in ... Show more
Grantee Data Sources	The trainee follow-up survey is used to collect these data.
Significance	Leadership education is a complex interdisciplinary field that must meet the needs of MCH populations. This measure addresses one of a training ... Show more

ANNUAL PERFORMANCE OBJECTIVE

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *2-Year Follow Up (%)* (required): Enter an integer from 0–100.
 - b. *5-Year Follow Up (%)* (required): Enter an integer from 0–100.
 - c. *10-Year Follow Up (%)* (required): Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 181: Training 12: Annual Performance Objectives

I. Annual Performance Objectives			
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>			
Budget Periods	2 Year Follow Up (%)	5 Year Follow Up (%)	10 Year Follow Up (%)
6/1/2018-5/31/2019			
6/1/2019-5/31/2020			
6/1/2020-5/31/2021			
6/1/2021-5/31/2022	30	20	10

DATA COLLECTION FOR DETAIL SHEET – LONG-TERM TRAINEES

1. *Program has long-term trainees who have worked in an interdisciplinary manner to serve the MCH population:* Select checkboxes. (**NOTE:** Selection of the checkbox labeled *2 years after completing their MCH Training Program* will unlock the 2 YEAR FOLLOW-UP and 2 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS sections below. Selection of the checkbox labeled, *5 years after completing their MCH Training Program* will unlock sections labeled 2 YEAR FOLLOW-UP, 2 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS, 5 YEAR FOLLOW-UP, and 5 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS. Selection of the checkbox labeled *10 years after*

completing their MCH Training Program will unlock sections labeled 2 YEAR FOLLOW-UP, 2 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS, 5 YEAR FOLLOW-UP, 5 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS, 10 YEAR FOLLOW-UP and 10 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS.)

2. 2 YEAR FOLLOW-UP

- a. *The total number of long-term trainees, 2 years following program completion:* Enter an integer from 0–999,999. (**NOTE:** This value should be consistent across Training Measures 10, 11, 12)
- b. *The total number of program completers lost to follow-up:* 0 -999,999. (**NOTE:** This value should be less than or equal to the value in the above field; if it is not, an error message will appear.)
- c. *The total number of respondents (A-B) = Denominator:* This section will be automatically populated as per the feedback above.
- d. *The number of long-term trainees who have worked in an interdisciplinary manner 2 years following completion of an MCHB-funded training program, demonstrating at least one of the interdisciplinary skills listed (Numerator):* Enter an integer from 0–999,999. (If the individual works with more than one of these groups, only count them once)
- e. *Percent of long-term trainees (2 years post program completion) who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills: (%):* Data will be automatically populated here.

NOTE: If section is unlocked, all the above fields are required.

3. 2 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS

- a. *Number:* Enter an integer from 0–999,999.
- b. *Percentage (%):* Data will be automatically populated here.

4. 5 YEAR FOLLOW-UP

- a. *The total number of long-term trainees, 5 years following program completion:* Enter an integer from 0–999,999. (**NOTE:** This value should be consistent across Training Measures 10, 11, and 12.)
- b. *The total number of program completers lost to follow-up:* Enter an integer from 0–999,999. (**NOTE:** This value should be less than or equal to the value in the above field; if it is not, an error message will appear.)
- c. *Number of respondents (A-B) = Denominator:* This section will be automatically populated based on the feedback above.
- d. *The number of long-term trainees who have worked in an interdisciplinary manner 5 years following completion of an MCHB-funded training program, demonstrating at least one of the interdisciplinary skills listed (Numerator):* Enter an integer from 0–

999,999. (NOTE: If the individual works with more than one of these groups, only count them once.)

- e. *Percent of long-term trainees (5 years post program completion) who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills: (%)*: Data will be automatically populated here.

NOTE: If this section is unlocked, all the above fields are required.

5. 5 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS

- a. *Number*: Enter an integer from 0–999,999.
- b. *Percentage (%)*: Data will be automatically populated here.

6. 10 YEARS FOLLOW-UP

- a. *The total number of long-term trainees, 10 years following program completion*: Enter an integer from 0–999,999.
- b. *The total number of program completers lost to follow-up*: Enter an integer from 0–999,999. (NOTE: This value should be less than or equal to the value in the above field; if it is not, an error message will appear.)
- c. *Number of respondents (A-B) = Denominator*: This section will be automatically populated based on the feedback above.
- d. *The number of long-term trainees who have worked in an interdisciplinary manner 5 years following completion of an MCHB-funded training program, demonstrating at least one of the interdisciplinary skills listed (Numerator)*: Enter an integer from 0–999,999. (NOTE: If the individual works with more than one of these groups, only count them once.)
- e. *Percent of long-term trainees 10 years following program completion who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills (%)*: Data will be automatically populated here.

7. 10 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS

- a. *Number*: Enter an integer from 0–999,999.
- b. *Percentage (%)*: Data will be automatically populated here.

Figure 182: Training 12: Data Collection Form for Detail Sheet – Long-Term Trainees

II. Data Collection for Detail Sheet - Long-term trainees		
Program has long-term trainees who have worked in an interdisciplinary manner to serve the MCH population	<input checked="" type="checkbox"/> 2 years after completing their MCH Training Program <input checked="" type="checkbox"/> 5 years after completing their MCH Training Program <input checked="" type="checkbox"/> 10 years after completing their MCH Training Program	
2 YEAR FOLLOW-UP		
A. The total number of long-term trainees, 2 years following program completion	<input type="text" value="20"/>	20
B. The total number of program completers lost to follow-up	<input type="text" value="10"/>	10
C. Number of respondents (A-B) = Denominator	<input type="text" value="10"/>	10
D. The number of long-term trainees who have worked in an interdisciplinary manner 2 years following completion of an MCHB-funded training program, demonstrating at least one of the interdisciplinary skills listed (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	<input type="text" value="10"/>	10
E. Percent of long-term trainees (2 years post program completion) who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills: (%)	<input type="text" value="100"/>	100
2 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS		
Skills	Number	Percent (%)
Sought input or information from other professions or disciplines to address a need in your work	<input type="text" value="5"/>	<input type="text" value="50"/>
Provided input or information to other professions or disciplines.	<input type="text" value="5"/>	<input type="text" value="50"/>
Developed a shared vision, roles and responsibilities within an interdisciplinary group.	<input type="text" value="5"/>	<input type="text" value="50"/>
Utilized that information to develop a coordinated, prioritized plan across disciplines to address a need in your work	<input type="text" value="5"/>	<input type="text" value="50"/>
Established decision-making procedures in an interdisciplinary group.	<input type="text" value="5"/>	<input type="text" value="50"/>
Collaborated with various disciplines across agencies/entities?	<input type="text" value="5"/>	<input type="text" value="50"/>

Advanced policies & programs that promote collaboration with other disciplines or professions	5	50
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5 YEAR FOLLOW-UP		
A. The total number of long-term trainees, 5 years following program completion	20	
B. The total number of program completers lost to follow-up	10	
C. Number of respondents (A-B) = Denominator	10	
D. The number of long-term trainees who have worked in an interdisciplinary manner 5 years following completion of an MCHB-funded training program, demonstrating at least one of the interdisciplinary skills listed (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	10	
E. Percent of long-term trainees (5 years post program completion) who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills: (%)	100	

5 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS		
Skills	Number	Percent (%)
Sought input or information from other professions or disciplines to address a need in your work	4	40
Provided input or information to other professions or disciplines.	4	40
Developed a shared vision, roles and responsibilities within an interdisciplinary group.	4	40
Utilized that information to develop a coordinated, prioritized plan across disciplines to address a need in your work	4	40
Established decision-making procedures in an interdisciplinary group.	4	40
Collaborated with various disciplines across agencies/entities?	4	40
Advanced policies & programs that promote collaboration with other disciplines or professions	4	40

10 YEAR FOLLOW-UP	
A. The total number of long-term trainees, 10 years following program completion	100
B. The total number of program completers lost to follow-up	10
C. Number of respondents (A-B) = Denominator	90
D. The number of long-term trainees who have worked in an interdisciplinary manner 10 years following completion of an MCHB-funded training program, demonstrating <u>at least one</u> of the interdisciplinary skills listed (Numerator) <i>(If the individual works with more than one of these groups, only count them once)</i>	30
E. Percent of long-term trainees (10 years post program completion) who have worked in an interdisciplinary manner, demonstrating at least one of the following interdisciplinary skills (%):	33.3

10 YEAR FOLLOW-UP - INTERDISCIPLINARY SKILLS		
Skills	Number	Percent (%)
Sought input or information from other professions or disciplines to address a need in your work	4	4.4
Provided input or information to other professions or disciplines.	4	4.4
Developed a shared vision, roles and responsibilities within an interdisciplinary group.	4	4.4
Utilized that information to develop a coordinated, prioritized plan across disciplines to address a need in your work	4	4.4
Established decision-making procedures in an interdisciplinary group.	4	4.4
Collaborated with various disciplines across agencies/entities?	4	4.4
Advanced policies & programs that promote collaboration with other disciplines or professions	4	4.4

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Long-term Trainees Working with MCH Populations.

Figure 183: Training 12: Annual Performance Indicator

III. Annual Performance Indicator			
<p>■ The indicator is calculated based on the information provided in Section 2.</p>			
Budget Periods	2 Year Indicator (%) (Numerator/Denominator * 100)	5 Year Indicator (%) (Numerator/Denominator * 100)	10 Year Indicator (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100	100	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 184: Training 12: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 13

FORM INSTRUCTIONS

TRAINING FORM 13 DETAIL SHEET

The following information is under the **Training Form 13 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 13 – Diverse Adolescent Involvement
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 185: Training 13: Detail Sheet

▼ Training Form 13 Detail Sheet	
Training 13 - Diverse Adolescent Involvement	The degree to which the LEAH program incorporates adolescents and parents from diverse ethnic and cultural backgrounds as advisors and participants ... Show more
Performance Measure	The degree to which adolescents and parents are incorporated as consumers of LEAH program activities.
Goal	To increase appropriate involvement of adolescents and parents as consumers of LEAH program activities.
Level	Grantee
Domain	MCH Workforce Development
Definition	Attached is a checklist of 4 elements that document adolescent and parent participation. Respondents will note the presence or absence of this ... Show more
Benchmark Data Sources	Related to Objective HC/HIT-2: Increase the proportion of persons who report that their health care providers have satisfactory communication skills.
Grantee Data Sources	Grantees report using a data collection form. These data may be collected with the LEAH self-assessment activities. Participation should be defined ... Show more
Significance	Over the last decade, policy makers and program administrators have emphasized the central role of consumer of health services as advisors and ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Objective* (required): Enter an integer from 0 to 4. (NOTE: If the grantee adds any integer five or above, the system will show an error.)
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, the grantee will have the ability to edit/modify the annual objective fields if needed.

Figure 186: Training 13: Annual Performance Objectives

I. Annual Performance Objectives

- For New Competing reports, you must provide objectives in Section 1.
- For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2.
- Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.

Budget Periods	Objectives
6/1/2018-5/31/2019	
6/1/2019-5/31/2020	
6/1/2020-5/31/2021	
6/1/2021-5/31/2022	4

DATA COLLECTION FOR DETAIL SHEET – ADOLESCENT INVOLVEMENT

In this section the grantee must select either *Yes (1)* or *No (0)* for each element. (NOTE: This is a required field.)

Figure 187: Training 013: Data Collection Form for Detail Sheet – Adolescent Involvement

II. Data Collection for Detail Sheet - Adolescent Involvement	
<p>■ Using a response of Yes (1) or No (0), indicate whether your training program has addressed the following program elements.</p>	
Element	Yes (1) / No (0)
1. Adolescents from diverse ethnic backgrounds and cultures participate in an advisory capacity	Yes <input type="button" value="v"/>
2. Parents of adolescents from diverse ethnic backgrounds and cultures participate in an advisory capacity	<div style="border: 1px solid black; padding: 2px;"> Select One Yes No </div>
3. Adolescents from diverse ethnic backgrounds and cultures participate in the planning, implementation and evaluation of program activities related to adolescents as consumers	Yes <input type="button" value="v"/>
4. Parents of adolescents from diverse ethnic backgrounds and cultures participate in the planning, implementation and evaluation of program activities related to parents as consumers	Yes <input type="button" value="v"/>

ANNUAL PERFORMANCE SCORE

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Long-term Trainees Working with MCH Populations.

Figure 188: Training 13: Annual Performance Score

III. Annual Performance Score	
<p>■ The score is calculated based on the information provided in Section 2.</p>	
Budget Period	Score
6/1/2020-5/31/2021	4

III. Annual Performance Indicator			
<p>■ The indicator is calculated based on the information provided in Section 2.</p>			
Budget Periods	2 Year Indicator (%) (Numerator/Denominator * 100)	5 Year Indicator (%) (Numerator/Denominator * 100)	10 Year Indicator (%) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	100	100	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 189: Training 13: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).

TRAINING FORM 14


FORM INSTRUCTIONS

TRAINING FORM 14 DETAIL SHEET


The following information is under the **Training Form 14 Detail Sheet**. The grantee may expand the accordion menu to view the following details:

1. Training 14 – Medium-Term Trainees Skill and Knowledge
2. Performance Measure
3. Goal
4. Level
5. Domain
6. Definition
7. Benchmark Data Sources
8. Grantee Data Sources
9. Significance

Figure 190: Training 14: Detail Sheet

 **Training Form 14**

▶ DG0000
Due In: 12 Days | Status: Not Started

▶ Resources 

Fields with ★ are required

▼ Training Form 14 Detail Sheet

Training 14 - Medium-Term Trainees Skill and Knowledge	The percentage of Level I medium term trainees who report an increase in knowledge and the percentage of Level II medium term trainees who report an ... Show more
Performance Measure	The percentage of Level I medium term trainees who report an increase in knowledge and the percentage of Level II medium term trainees who report an ... Show more
Goal	To increase the percentage of medium term trainees (MTT) who report increased knowledge or skills related to MCH core competencies.
Level	Grantee

Domain	MCH Workforce Development
Definition	Numerator: The number of Level I medium term trainees who report an increase in knowledge and Level II medium term trainees who report an ... Show more
Benchmark Data Sources	MICH-31: Increase the proportion of children with special health care needs who receive their care in family-centered, comprehensive, and coordinated ... Show more
Grantee Data Sources	End of training survey is used to collect these data.
Significance	Medium Term trainees comprise a significant proportion of training efforts. These trainees impact the provision of care to CYSHCN nationally. The ... Show more

ANNUAL PERFORMANCE OBJECTIVES

1. In this section, the grantee must provide objectives for **New Competing Performance Reports (NCPRs)**:
 - a. *Level I – Knowledge* (required): Enter an integer from 0–100.
 - b. *Level II – Knowledge* (required): Enter an integer from 0–100.
 - c. *Level II – Skills* (required): Enter an integer from 0–100.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**:
 - a. Pre-population: All budget period objectives will be prepopulated from the previously approved report.
 - b. Annual Performance Objectives: For current and previous years, annual objective fields will not be editable.
 - c. For **Non-Competing Continuation Performance Reports (NCCPRs)** future years, grantees will have the ability to edit/modify the annual objective fields if needed.

Figure 191: Training 14: Annual Performance Objectives

I. Annual Performance Objectives			
<p>■ For New Competing reports, you must provide objectives in Section 1. For Non-Competing Continuation and Project Period End reports, you must provide data in Section 2. Additionally, for Non-Competing Continuation reports, you may update the objectives for future years in Section 1, if needed.</p>			
Budget Periods	Level I (Knowledge)	Level II (Knowledge)	Level II (Skills)
6/1/2018-5/31/2019			
6/1/2019-5/31/2020			
6/1/2020-5/31/2021			
6/1/2021-5/31/2022	50	50	50

DATA COLLECTION FOR DETAIL SHEET – MEDIUM-TERM TRAINEES SKILL AND KNOWLEDGE

In this section, the grantee may answer the following questions:

1. Level I Medium-Term Trainees - Knowledge
 - a. *The total number of Level I Medium-Term Trainees (40-149 hours):* Enter an integer from 0–999,999.
 - b. *The total number of Level I MTT lost to follow-up:* Enter an integer from 0–999,999.
 - c. *The total number of respondents (A-B):* Data will be automatically populated.
 - d. *Number of respondents reporting increased knowledge:* Enter an integer from 0–999,999.
 - e. *Percentage of respondents reporting increased knowledge:* Data will be automatically populated.

NOTE: All the above fields are required.

2. Level II Medium-Term Trainees – Knowledge
 - a. *The total number of Level II Medium-Term Trainees (150-299 hours):* Enter an integer from 0–999,999.
 - b. *The total number of Level II MTT lost to follow-up:* Enter an integer from 0–999,999.
 - c. *The total number of respondents (A-B):* Data will be automatically populated.
 - d. *Number of respondents reporting increased knowledge:* Enter an integer from 0–999,999.
 - e. *Percentage of respondents reporting increased knowledge:* Data will be automatically populated.

NOTE: All the above fields are required.

3. Level II Medium-Term Trainees – Skills
 - a. *The total number of Level II Medium-Term Trainees (150-299 hours):* Enter an integer from 0–999,999.
 - b. *The total number of Level II MTT lost to follow-up:* Enter an integer from 0–999,999.
 - c. *The total number of respondents (A-B):* Data will be automatically populated.
 - d. *Number of respondents reporting increased skills:* Enter an integer from 0–999,999.
 - e. *Percentage of respondents reporting increased skills:* Data will be automatically populated.

NOTE: All the above fields are required.

Figure 192: Training 14: Data Collection Form for Detail Sheet – Medium-Term Trainees Skill and Knowledge

II. Data Collection for Detail Sheet - Medium-Term Trainees Skill and Knowledge	
Level I Medium Term Trainees - Knowledge	
* A. The total number of Level I Medium-Term Trainees (40-149 hours)	40
* B. The total number of Level I MTT lost to follow-up	10
C. The total number of respondents (A-B)	30
* D. Number of respondents reporting increased knowledge	10
E. Percentage of respondents reporting increased knowledge	33.3
Level II Medium Term Trainees – Knowledge	
* A. The total number of Level II Medium-Term Trainees (150-299 hours)	40
* B. The total number of Level II MTT lost to follow-up	10
C. The total number of respondents (A-B)	30
* D. Number of respondents reporting increased knowledge	10
E. Percentage of respondents reporting increased knowledge	33.3

Level II Medium Term Trainees - Skills	
* A. The total number of Level II Medium-Term Trainees (150-299 hours)	40
* B. The total number of Level II MTT lost to follow-up	10
C. The total number of respondents (A-B)	30
* D. Number of respondents reporting increased skills	10
E. Percentage of respondents reporting increased skills	33.3

ANNUAL PERFORMANCE INDICATOR

This section will be automatically populated based on the information provided in section 2, Data Collection Form for Detail Sheet – Long-Term Trainees Working with MCH Populations.

Figure 193: Training 14: Annual Performance Indicator

III. Annual Performance Indicator			
<ul style="list-style-type: none"> The indicator is calculated based on the information provided in Section 2. 			
Budget Period	Level I (%) (Knowledge) (Numerator/Denominator * 100)	Level II (%) (Knowledge) (Numerator/Denominator * 100)	Level II (%) (Skills) (Numerator/Denominator * 100)
6/1/2020-5/31/2021	33.3	33.3	33.3

COMMENTS

The grantee may provide additional comments here.

Figure 194: Training 14: COMMENTS

COMMENTS

0/5000 characters

FORM-LEVEL RULES AND VALIDATIONS

1. For **New Competing Performance Reports (NCPRs)**, the grantee must provide objectives in section 1.
2. For **Non-Competing Continuation Performance Reports (NCCPRs)** and **Project Period End Reports (PPERs)**, the grantee must provide data in section 2.
3. For **Non-Competing Continuation Performance Reports (NCCPRs)**, the grantee may update the objectives for future years in section 1, if needed.
4. The *Comments* text box will accept both text and numerical values (maximum of 5,000 characters).