1. ARP H8F Progress Report Overview

The FY 2021 American Rescue Plan Funding for Health Centers (ARP H8F) provides one-time funding for a 2-year period of performance to support health centers funded under the Health Center Program to prevent, mitigate, and respond to coronavirus disease 2019 (COVID-19) and to enhance health care services and infrastructure. Health centers and look-alikes awarded ARP-UDS+ funding under this grant were to focus on enhancing their health care services and infrastructure in a variety of ways, including improving and modernizing their UDS+ reporting system.

2. Accessing the ARP H8F Progress Report

To access the ARP H8F Progress Report, you will need to log into the EHS system. The table of contents includes:

- 1. ARP H8F Progress Report Overview
- 2. Accessing the ARP H8F Progress Report
- 3. Completing the ARP H8F Progress Report
  - 3.1 Completing the Contact Information Form
  - 3.2 Completing the ARP H8F Form
  - 3.3 Completing the Final Performance Narrative Form
- 4. Submitting the ARP H8F Progress Report
- 5. Responding to Change Requests for the ARP H8F Progress Report
- 6. Sample H8F Progress Report
2. From the EHB's homepage, click the Tasks tab to view the Pending Tasks List page.

3. The ARPH list
3. Completing the ARP H8F Progress Report
1. On the Progress Report - Status Overview page, you will see the applicable forms to complete the ARP HBF Progress Report. The report consists of three forms:

- Contact Information
- ARP HBF Form
- Final Performance Narrative Form
2. Click the **Update** link in the 'Options' column next to the **Contact Information Form**.

### 3.1 Completing the Contact Information Form

1. Enter the contact information for the point of contact for your H8F progress report.

2. Click the **Save and Continue** button to proceed to the **ARP H8F** Form.

### 3.2 Completing the ARP H8F Form

1. Complete the following questions on the **ARP H8F Form**.

   **Question 1:** Project Status
• Provide an approximate status for your project
• If you select 'Completed', for your project status, you will be required to
Question 2:
Please provide a status update and describe successes/promising practices and lessons learned on the activities supported with this funding in the following areas consistent with your...
For each category selected in the approved H8F Award Submission, identify what activities have been completed, are in progress, and/or are planned with this funding. Activities funded by ARP-UDS+ should be reported in Question 2 using the existing ARP category areas (COVID-19 Vaccination Capacity, COVID-19 Response and Treatment Capacity, Maintaining and Enhancing Access to Care in Rural Areas, Enhancing Access to Care in Urban Areas, and Enhancing Access to Care in Urban Areas with Limited Access to Care).
Increasing Capacity, Recovery and Stabilization).

Report on UDS+ Health Information Technology activities under question 2e, Infrastructure. Refer to your approved ARP-UDS+ Activities Plan. Select N/A ONLY for categories that are not included in your H8F Award Submission and UDS+ Activities Plan, as applicable: (check all that apply)

- For questions 2a-
you are required to provide a written status update on funded activities for each category included in your approved H8
Award Submission

and UDS + Activities Plan, as applicable.

NOTE: Select "Planned" and describe planned activities for
any funded category in which there has been no progress during the reporting period.
• If you have a budget modification that affects the funded categories, contact your Project Officer.
• For question 2 etc.
dress
and
provide a brief update of your A/R activities at each project site. Include your progress responding to
Question 3: Are the implemented or planned activities described above and associated uses of the funds consistent with your approved NSF Award Submission?

- Yes
- No

If No, please describe. For changes that impact your approved budget, provide detail by cost category. Maximum 2000 characters (with spaces)

• If no comments are required.
• Provide information on any contemplated changes to your approved A/R project activities.
**Question 4:** Are there or do you anticipate any issues or barriers in the use of the funding and/or implementing the planned activities consistent with your approved HBF Award Submission?

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<td>Yes</td>
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<tr>
<td>No</td>
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*If Yes, please describe (maximum 2000 characters):*  
Maximum 2000 characters (with quotes)
3.3 Completing the Final Performance Narrative Form

1. The Final Performance Narrative Form should only be completed if this is your final progress report. If this is not your final report, do not select "Complete" on the ARP H8F Form.

2. Complete the following questions on the Final Performance Narrative Form:

   - Question 1: Is this your final report?
If this is not your final report, update your answer to question 1 on the ARP8Form to a status other than Complete.
Question 2: Performance Narrative

- Provide a detailed summary of the activities performed using H8 funds in 2022 AR
PUDS + supplemental funding as applicable. Health centers awarded ARPUDS funds must detail the activities and/or
penditures in the Final Performance Narrative.
Y ou m ay a t tach d o cume n ts t o p ro vi d e a d d i t i o n a l c on te x t f o r y o u r p e r fo r m a n c e n arra t i ve.

3. C l i c k t he S a v e a n d C o nt i n u e bu t t o n t o p r o c e e d t o t he R e v i e w p age.

4. S u m i t t i n g t he A R P H8F P r o g r e s s R e p o r t
### 3. Review

#### Resources

- **View**
  - Last four | ASP-HF Progress Report User Guide

#### Print All Forms

<table>
<thead>
<tr>
<th>Section</th>
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<tbody>
<tr>
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<td>HTML</td>
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<tr>
<td>Contact Information</td>
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<tr>
<td>Final Performance Narrative</td>
<td>HTML</td>
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<tr>
<td>ASP-HF Form Attachment(s)</td>
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<tr>
<td>Final Performance Narrative Form Attachment(s)</td>
<td>DOCUMENT</td>
<td>Not Available</td>
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**Contact Information**

Review your progress report forms to ensure that all information entered is accurate. Access search forms by...
5. Responding to Change Requests for the ARP H8F Progress Report

1. After submitting the ARP H8F Progress Report, HRSA may determine that additional information or corrections are needed to what was originally submitted.
   - In this case, an EHB email notification with more details regarding the requested changes will be sent to you.

2. If a change request is sent, your progress report will be accessible to you immediately in your pending tasks queue. Follow the steps found in section 1, Accessing the ARP H8F Progress Report to revisit and update the information in your progress report consistent with the email notification.
Use this sample progress report as a guide for report completion. HRSA instructions and tips are included.